

Transition to Work Assessment Rubric

	Beginning to develop work behaviors	Emerging work behaviors	Work Behaviors Present	Work Behaviors often present	Strong Work Behaviors
1. Safety	In the process of learning safety routines in highly structured school/work environments	Safely functions in a highly structured school /work environment with intense support	Safely works with materials and processes in a structured classroom/work situations	Safely uses materials & processes in school/community work environments with some support	Safely uses materials and processes in community work environments with some independence
2. Supervision	Benefits from intense supervision from a familiar supervisor	Beginning to respond to different supervisors in various school/work environments	Responds consistently to different supervisors with some moderate reinforcement	Typically responds to supervisor directions at school & community work sites	Consistently Follows supervisor directions in school & at community work sites
3. Productivity & Endurance	In the process of learning work task through modeling with intense teacher support	Productive in teacher supported work tasks for up to 10 min.	Productive in teacher supported work tasks for up to 40 min.	Consistently productive in a variety of work tasks for up to 1.5 hours	Flexible & productive on multiple tasks, using many skills up to 1.5 Hrs.
4. Team work	Works in parallel team activities with intense support for team functions	Occasionally interacts with others to reach work goals	Works in teacher led team activities	Works in team activities with some support	Works in team activities with minimal support
5. Work attitude	Uses intense support to begin or carry out work activities	Moderate support sufficient to begin/ carry out work tasks	Intermittent support effective for engaging in work activities	Participates in school and community work tasks	Enthusiastic participation in school & community work tasks
6. Uses Constructive Feedback	Does not regularly accept feedback argues blames	Uses feedback in selected situations to meet expectations	Mostly uses feedback to meet expectations	Accepts and acts on feedback to meet expectations	Consistently uses feedback to improve
7. Social Skills Manners	Continuing to learn appropriate social interaction	Emerging positive interactions with others and use of manners	Adequate interaction with customers/co-workers, manners OK	Respectful, positive, exhibits good manners	Respectful, positive, good manners with empathy, humor etc.

Name _____ Evaluator _____ Date _____

Comments: Strengths _____

Areas for Growth: _____

General _____
