

**MINUTES OF THE REGULAR MEETING  
CUYAHOGA VALLEY CAREER CENTER  
BOARD OF EDUCATION  
Thursday, January 15, 2015 – 7:00 p.m.**

The meeting was called to order at 6:56 p.m., and the following members answered roll call: Mr. Curtis, Mrs. Hower, Mrs. Kitson, Mrs. Laski, Mrs. Mack, Mr. Mahnic, Jr., Mr. Shebeck, Mr. Virost and Mr. Wells.

**PRESIDENT'S REPORT**

The President welcomed new Board Members and the following appointments were made:

**Buildings & Ground**

Frank Mahnic, Jr.  
Russ Wells  
Steve Shebeck - Chairperson

**Business & Finance**

Mark Curtis  
Steve Shebeck  
Frank Mahnic, Jr.  
James Virost - Chairperson

**Curriculum Committee**

Claudia Hower  
Mark Curtis  
Christine Kitson  
Lynne Laski – Chairperson

**Policy**

Mark Curtis  
Russ Wells  
Frank Mahnic, Jr.  
Christine Kitson - Chairperson

**Evaluation Committee**

Lynne Laski  
Russ Wells  
Claudia Hower  
Kathleen Mack, Chairperson

**RESOLUTION NO. 2015-4 APPOINTMENTS**

Moved by Mr. Shebeck and seconded by Mr. Wells to accept the following resolutions as one motion:

**Resolution No. 4 (1) OSBA Legislative Liaison Appointment**

**OSBA Legislative Liaison Appointment:** Approved appointment of Frank Mahnic, Jr. as the OSBA Legislative Liaison for 2015.

**Resolution No. 4 (2) Appoint Delegate and Alternate**

**Appoint Delegate and Alternate – OSBA Annual Meeting:** Approved appointment of the following as official Delegate and Alternate to the Ohio School Boards Association Annual Business Meeting, according to Article IV, Section b, of the OSBA Constitution.

Kathleen Mack      Delegate  
Christine Kitson    Alternate

**Resolution No. 4 (3) Student Achievement Liaison**

**Student Achievement Liaison:** Approved appointment of Mark Curtis as Student Liaison for 2015.

Roll Call: Ayes: Mr. Curtis, Mrs. Hower, Mrs. Kitson, Mrs. Laski, Mrs. Mack,  
Mr. Mahnic, Jr., Mr. Shebeck, Mr. Virost and Mr. Wells  
Noes: None. **Motion Carried**

**Resolution No. 4 (4) Tax Incentive Council**

**Tax Incentive Council:** Approved Mr. Paul Smith, Treasurer, (Business Manager) as the Board's appointee to attend Tax Incentive Council Meetings. The alternate to the Council will be the designated Cuyahoga Valley Board of Education Member representing the community unless there are two members from that district. In such case, one of the two members shall be appointed the alternate.

Roll Call: Ayes: Mr. Curtis, Mrs. Hower, Mrs. Kitson, Mrs. Laski, Mrs. Mack,  
Mr. Mahnic, Jr., Mr. Shebeck, Mr. Virost and Mr. Wells  
Noes: None. **Motion Carried**

**SUPERINTENDENT'S REPORT**

Mr. Michael Hall, Principal, reported on activities planned for Career-Technical Education Week, February 2 through 6, 2015.

Certificates of recognition were given to Board members from OSBA School Board.

Kelli Buccini explained the Pilot On-Line Application Process.

Joe Dannemiller reported on he Superintendents' and Middle School Principals' meeting regarding Career-Technical Education.

Moved by Mr. Shebeck and seconded by Mrs. Kitson to approve the minutes of the regular meeting of December 11, 2014.

Roll Call: Ayes: Mr. Curtis, Mrs. Hower, Mrs. Kitson, Mrs. Laski, Mrs. Mack,  
Mr. Mahnic, Jr., Mr. Shebeck, Mr. Virost  
Abstained: Mr. Wells  
Noes: None. **Motion Carried**

**RESOLUTION NO. 2015-5 ROUTINE ITEMS**

Moved by Mr. Curtis and seconded by Mrs. Laski to accept the following routine financial items as recommended by the Treasurer and handled as one motion.

**Resolution No. 5(1) Budget**

**Budget:** Approved adopting the 2015-16 Cuyahoga Valley Career Center Tax Budget and to authorize the Treasurer to sign the Budget, as recommended by the Treasurer. (Exhibit 2)

**Resolution No. 5 (2) Treasurer's Report**

**Treasurer's Report:** Accepted the Financial Report for the month of December 2014.

**Resolution No. 5 (3) Education Tax Policy Institute**

**Education Tax Policy Institute:** Approved participation in the Education Tax Policy Institute at the Category II Level of \$1,000.

**Resolution No. 5 (4) Term Life Insurance**

**Term Life Insurance:** Approved the purchase of employee term life insurance through Ohio Schools' Council Insurance Program, effective February 1, 2015.

Roll Call: Ayes: Mr. Curtis, Mrs. Hower, Mrs. Kitson, Mrs. Laski, Mrs. Mack,  
Mr. Mahnic, Jr., Mr. Shebeck, Mr. Virost and Mr. Wells  
Noes: None. **Motion Carried**

**RESOLUTION NO. 2015-6 NEW BUSINESS**

Moved by Mrs. Hower and seconded by Mr. Wells to accept all of the following administrative, certified and classified personnel recommendations, conditioned on statutes of the state as revised and consolidated into general provisions, titles, chapters and sections including all bills passed and filed contained in the Ohio Revised Code, as recommended by the Superintendent.

**Resolution No. 6 (1) Volunteer Participants:**

**Volunteer Participants:** Approved CVCC staff as volunteer participants on our Emergency Medical Staff or Disciplinary Response Teams. (Exhibit 4)

**SUPPLEMENTAL**

**Resolution No. 6 (2) Supplemental Personnel**

**Supplemental Personnel:** The Board approved the Superintendent hiring short-time adult and student help as needed. The Superintendent will present to the Board in June and December a list of all personnel used in this capacity and their employment rate.

**CERTIFICATED**

**Resolution No. 6 (3) Adult Education Instructors**

**Addition – Adult Education Instructors:** Approved the addition of Remington Phillips (Web Design) and Bernie Van Tilburg (Media Technology) to the part-time Adult Education Instructors' List for the 2014-15 school year.

**Resolution No. 6 (4) High School Substitute Teachers' List**  
**High School Substitute Teachers' List – 2014-15 School Year:** Approved the addition of Thomas Smith to the 2014-15 High School Substitute Teachers' List.

**Resolution No. 6 (5) Professional Growth Days/**  
**Professional Growth Days/Out of State Trips:** In accordance with Article 12 of the Agreement between the District and the Cuyahoga Valley Federation of Teachers, approved staff persons for professional growth days and/or out of state trips. Professional growth days are granted outside of the normal working day.

<b><u>Staff Member</u></b>	<b><u>Professional Growth Days</u></b>	<b><u>Professional Meeting Days</u></b>	<b><u>Activity</u></b>
Bernadette Bodnar	1		Annual Cuyahoga County Regional Transition Expo 2015, Notre Dame College, South Euclid, OH, April 18, 2015
Joseph Lamatrice	1		Advanced Automotive Technology Center High School Instructor Workshop, Tri-C, January 19, 2015

**Resolution No. 6 (6) Resignation**  
**Resignation – Long-Term Substitute Teacher:** Accepted the resignation of Roseann Fatica-Westover, Long-Term Substitute Teacher for the Health Careers program, effective January 2, 2015.

**Resolution No. 6 (7) Replacement**  
**Replacement:** Authorized the replacement of a Long-Term Substitute Teacher for the Health Careers program.

**Resolution No. 6 (8) Employment**  
**Employment:** Authorized the employment of Mary Hrouda as the Long-Term Substitute Teacher for the Health Careers program effective January 5, 2015 for the remainder of the 2014-15 school year for up to 99 days at Step 0A of the CVFT Salary Schedule. Health, dental, vision, prescription drug and life insurance benefits will be provided at the same level offered to members of the CVFT, as recommended by the Superintendent. This position is non-renewable.

**CLASSIFIED**

**Resolution No. 6 (9) Student Employment**  
**Student Employment:** Authorized the Superintendent to hire student help for various temporary work assignments in accordance with state minimum wage guidelines at the rate of \$8.10 per hour effective January 1, 2015.

**Resolution No. 6 (10) Classified Substitutes' List**  
**Classified Substitutes' List – 2014-15 School Year:** Approved Lois McNabb and Cynthia Mitchell to the Classified Substitutes' List for the 2014-15 school year.



- 7540.03 Student Education Technology Acceptable Use and Safety
- 7540.04 Staff Education Technology Acceptable Use and Safety
- 8325 Receiving Legal Documents
- 8330 Student Records
- 8400 School Safety
- 8500 Food Services (Approval required by Federal Law for Federal Nutritional Guidelines) -- 8500A
- 8510 Wellness
- 8540 Vending Machines
- 8550 Competitive Food Sales
- 8660 Incidental Transportation of Students by Private Vehicle

Roll Call: Ayes: Mr. Curtis, Mrs. Hower, Mrs. Kitson, Mrs. Laski, Mrs. Mack, Mr. Mahnic, Jr., Mr. Shebeck, Mr. Virost and Mr. Wells  
 Noes: None. **Motion Carried**

**OTHER BUSINESS**

**RESOLUTION NO. 2015-8 Out-of-State Trip:** Moved by Mrs. Laski and seconded by Mr. Curtis to approve an out-of-state for Joseph Dannemiller, Executive Director, to attend the ACTE National Policy Seminar in Washington, D.C., March 1 through 4, 2015.

Roll Call: Ayes: Mr. Curtis, Mrs. Hower, Mrs. Kitson, Mrs. Laski, Mrs. Mack, Mr. Mahnic, Jr., Mr. Shebeck, Mr. Virost and Mr. Wells  
 Noes: None. **Motion Carried**

**RESOLUTION NO. 2015-9 Delinquent Debt Collection Agreement:** Moved by Mrs. Laski and seconded by Mr. Wells to approve CVCC entering into a Delinquent Debt Collection Agreement with the Ohio Attorney General's office. The agreement will be effective upon the date of execution by CVCC and the Ohio Attorney General's office. Debt to be collected includes unpaid tuition, book fees, seat fee and other fees associated with enrollment over \$100.00 that have not been paid.

ROLL CALL: Mr. Curtis \_\_\_\_\_ Mrs. Hower \_\_\_\_\_ Mrs. Kitson \_\_\_\_\_  
 Mrs. Laski \_\_\_\_\_ Mrs. Mack \_\_\_\_\_ Mr. Mahnic, Jr. \_\_\_\_\_  
 Mr. Shebeck \_\_\_\_\_ Mr. Virost \_\_\_\_\_ Mr. Wells \_\_\_\_\_

Moved by Mr. Mahnic, J. and seconded by Mr. Virost to recess the Regular Meeting and go into Executive Session at 8:19 p.m. to discuss the "employment, promotion, or compensation of a public employee."

Roll Call: Ayes: Mr. Curtis, Mrs. Hower, Mrs. Kitson, Mrs. Laski, Mrs. Mack, Mr. Mahnic, Jr., Mr. Shebeck, Mr. Virost and Mr. Wells  
 Noes: None. **Motion Carried**

The Board reconvened the Regular Meeting following Executive Session at 8:55 p.m.

The following Board members answered roll call: Mr. Curtis, Mrs. Hower, Mrs. Kitson, Mrs. Laski, Mrs. Mack, Mr. Mahnic, Jr., Mr. Shebeck, Mr. Virost and Mr. Wells.

Roll Call: Ayes: Mr. Curtis, Mrs. Hower, Mrs. Kitson, Mrs. Laski, Mrs. Mack, Mr. Mahnic, Jr., Mr. Shebeck, Mr. Virost and Mr. Wells  
Noes: None. **Motion Carried**

Moved by Mr. Curtis and seconded by Mrs. Kitson to adjourn the Regular Meeting of January 15, 2015 at 8:56 p.m.

Roll Call: Ayes: Mr. Curtis, Mrs. Hower, Mrs. Kitson, Mrs. Laski, Mrs. Mack, Mr. Mahnic, Jr., Mr. Shebeck, Mr. Virost and Mr. Wells  
Noes: None. **Motion Carried**

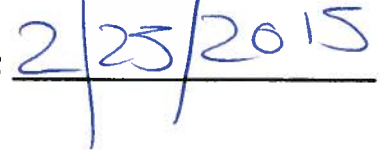
APPROVED: \_\_\_\_\_



ATTESTED: \_\_\_\_\_



DATE: \_\_\_\_\_



# ALTERNATIVE TAX BUDGET INFORMATION

# 2

Political Subdivision/Taxing Unit

CUYAHOGA VALLEY CAREER CENTER

For the Fiscal Year Commencing

July 1, 2015

Fiscal Officer Signature \_\_\_\_\_

Date January 15, 2015

# COUNTY OF CUYAHOGA

## Background

Substitute House Bill No. 129 (HB129) effective June 3, 2002, was enacted by the 124th General Assembly in part to allow a county budget commission to waive the requirement that a taxing authority adopt a tax budget for a political subdivision or other taxing unit, pursuant to Ohio Revised Code (ORC) Section 5705.281.

Under the law in effect prior to June 3, 2002, the budget commission could only waive the tax budget for a subdivision or other taxing unit that was receiving a share of the county undivided local government fund or the county undivided local government revenue assistance fund under an alternative method or formula pursuant to ORC Sections 5747.53 and 5747.63. Thus, tax budgets could be waived only for counties,

## Ohio Revised Code Section 5705.281

Under the amended version of this section pursuant to HB 129, a county budget commission, by an affirmative vote of a majority of the commission, including an affirmative vote by the county auditor, may waive the tax budget for any subdivision or other taxing unit. However, the commission may require the taxing authority to provide any information needed by the commission to perform its duties, including the division of the tax rates

## County Budget Commission Duties

The county budget commission must still certify tax rates to each subdivision or other taxing unit, by March 1 for school districts and by September 1 for all other taxing authorities under ORC Section 5705.35, even when a tax budget is waived. Also, the commission is still required to issue an official certificate of estimated resources under ORC Section 5705.35 and amended official certificates of estimated resources under ORC

Therefore, when a budget commission is setting tax rates based on a taxing unit's need, for purposes of ORC Sections 5705.32, 5705.34, and 5705.341, its determination must be based on that other information the commission asked the taxing authority to provide under ORC Section 5705.281, when the tax budget was waived. Also, an official certificate must be based on that other information the commission asked the taxing

## County Budget Commission Action

On October 11, 2002, during the Cuyahoga County Budget Commission meeting, the commission with an affirmative vote of all members waived the requirement for taxing authorities of subdivisions or other taxing units (Including Schools) to adopt a tax budget as provided under ORC Section 5705.281, but shall require the

## Alternative Tax Budget Information Filing Deadline

For all political subdivisions excluding school districts, the fiscal officer must file one copy of this document with the County Fiscal Officer on or before July 20th. For school districts the fiscal officer must file one copy of this document with the County Fiscal Officer on or before January 20th.





# STATEMENT OF FUND ACTIVITY

(List All Funds Individually)  
**Cuyahoga Valley Career Center FY15**

## SCHEDULE 2

I Fund BY Type	II Beginning Estimated Unencumbered Fund Balance	III Total Estimated Receipts	IV Total Resources Available For Expenditures	V Total Estimated Expenditures & Encumbrances	VI Ending Estimated Unencumbered Balance
Governmental					
001 - General fund	12,000,000.00	14,000,000.00	26,000,000.00	15,000,000.00	11,000,000.00
Capital					
003 - Permanent Improvement	800,000.00	300,000.00	1,100,000.00	950,000.00	150,000.00
Special Revenue					
019 - Other Grant Funds	500.00	10,500.00	11,000.00	10,400.00	600.00
409 - Career Development	0.00	0.00	0.00	0.00	0.00
420 - Vocational Equipment	0.00	0.00	0.00	0.00	0.00
432 - EMIS	0.00	0.00	0.00	0.00	0.00
440 - Entry Year Programs	0.00	0.00	0.00	0.00	0.00
450 - School Net Equipment	0.00	0.00	0.00	0.00	0.00
451 - Data Communications	0.00	1,800.00	1,800.00	1,800.00	0.00
452 - School Net Prof Dev	0.00	0.00	0.00	0.00	0.00
458 - IVDL Grant	0.00	0.00	0.00	0.00	0.00
461 - Tech Prep	0.00	4,000.00	4,000.00	4,000.00	0.00
466 - State Straight A Grant	100,000.00	700,000.00	800,000.00	800,000.00	0.00

# STATEMENT OF FUND ACTIVITY

(List All Funds Individually)  
Cuyahoga Valley Career Center FY15

## SCHEDULE 2

I Fund BY Type	II Beginning Estimated Unencumbered Fund Balance	III Total Estimated Receipts	IV Total Resources Available For Expenditures	V Total Estimated Expenditures & Encumbrances	VI Ending Estimated Unencumbered Balance
524 - Carl D. Perkins	0.00	420,000.00	420,000.00	420,000.00	0.00
573 - Title V Innovative Programs	0.00	5,000.00	5,000.00	5,000.00	0.00
584 - Drug Free Schools	0.00	0.00	0.00	0.00	0.00
590 - Improving Teacher Quality	0.00	3,200.00	3,200.00	3,200.00	0.00
599 - Federal Misc Grants	0.00	0.00	0.00	0.00	0.00
Proprietary					
006 - Lunchroom	5,000.00	150,000.00	155,000.00	153,000.00	2,000.00
009 - Uniform Supplies	7,000.00	71,000.00	78,000.00	74,000.00	4,000.00
011 - Rotary Services	70,000.00	40,000.00	110,000.00	50,000.00	60,000.00
012 - Adult Education	42,000.00	3,500,000.00	3,542,000.00	3,500,000.00	42,000.00
Fiduciary					
018 - Public School Support	430,000.00	100,000.00	530,000.00	400,000.00	130,000.00
022 - Section 125	9,000.00	1,100,000.00	1,109,000.00	1,105,000.00	4,000.00
031 - Underground Storage Tanks	33,000.00	0.00	33,000.00	0.00	33,000.00
200 - Student Activity	51,000.00	132,000.00	183,000.00	140,000.00	43,000.00
008 - Endowments	131,300.00	300.00	131,600.00	15,000.00	116,600.00





# TAX ANTICIPATION NOTES

(Schools Only)

**Cuyahoga Valley Career Center**

**SCHEDULE 5**

Tax anticipation notes are issued in anticipation of the collection of the proceeds of a property tax levy. The amount of money required to cover debt service must be deposited into a bond retirement fund, from collections and distribution of the tax levy, in the amounts and at the times required to pay those debt charges as provided in the legislation authorizing the tax anticipation notes. (ORC Section 133.24)

The appropriation to the fund which normally receives the tax levy proceeds is limited to the balance available after deducting the amounts to be applied to debt service.

After the issuance of general obligation securities or of securities to which section 133.24 of the ORC applies, the taxing authority of the subdivision shall include in its annual tax budget, and levy a property tax in a sufficient amount, with any other monies available for the purpose, to pay the debt charges on the securities payable from property tax. (ORC Section 133.25)

	Name Of Tax Anticipation Note Issue	Name Of Tax Anticipation Note Issue
	N/A	
<b>Amount Required To Meet Budget Year Principal &amp; Interest Payments:</b>		
Principal Due		
Principal Due Date		
Interest Due		
Interest Due Date		
Interest Due		
Interest Due Date		
Total		
Name Of The Special Debt Service Fund		

<b>Amount Of Debt Service To Be Apportioned To The Following Settlements:</b>		
February Real		
August Real		
June Tangible		
October Tangible		
Total		
Name Of Fund To Be Charged		

## Cuyahoga Valley Career Center

### Emergency Response Teams

#### Green Team

Mary Barnes  
 Joe Dannemiller  
 Kathy Grubb  
 Michael Hall  
 Al Marcinek  
 Diane Nemec  
 Paul Smith  
 John Spano  
 Pete Theodore  
 Diane Turk

#### Assignment

Crowd Control  
 First Responder  
 Contact Parent  
 Medical Case  
 Crowd Control  
 Incident Report (Green Sheet)  
 Outside Direction to Location  
 Attendant  
 First Responder  
 AED & Medical Folder

Staff Coverage: Mike Marcinko – Classroom of John Spano  
 Amy Jaramillo – Public Health & Safety

#### Blue Team

Mary Barnes  
 Joe Dannemiller  
 Kathy Grubb  
 Michael Hall  
 Al Marcinek  
 Mike Marcinko  
 Paul Smith

***DONATIONS – January 2015***

<b>NAME</b>	<b>PROGRAM</b>	<b>ITEM(S)</b>
Mr. Dave Patai 479 Wilson Ct. Sagamore Hills, OH 44067	Engineering Technology	\$40 Gift Card
Geneva Family Dental LLC 460 W. Main Street Geneva, OH 44041	Scholarship Fund	\$3,000
Quaker Steak & Lube-Valley View 5935 Canal Rd. Cleveland, OH 44125	Marketing Technology	Dine to Donate - \$30
David May, CEO Naturally Smart Labs, LLC 6892 W. Snowville Rd, Unit 104 Brecksville, OH 44141	Transition to Work Students and Staff	Lunch at the Winking Lizard Restaurant
American Industrial Transmission, Inc. 20395 Hannan Pkwy. Walton Hills, OH 44146	Power Equipment Tech. Student Activity 908V	\$250