



**CUYAHOGA VALLEY  
CAREER CENTER**

**Cuyahoga Valley Career Center Board**

**August 2017 Board Meeting  
August 24, 2017, 6:30 pm - 8:00 pm  
Conference Room A**

**MINUTES**

# MINUTES

**Cuyahoga Valley Career Center  
Board  
August 2017 Board Meeting  
Thursday, August 24, 2017, 6:30 pm - 8:00 pm  
Conference Room A**

## **In Attendance**

Claudia Hower; Gary Suchocki; Jacquelyn Arendt; James Gilbride; James Virost; Kathleen Mack; Lynne Laski; Mark Curtis

## **Not In Attendance**

Christine Kitson

Cuyahoga Valley Career Center prepares youth and adults to enter, compete, advance, and lead in an ever changing world of work, college, and careers.

### **I. Call to Order**

Mrs. Mack called the meeting to order at 6:30 p.m.

### **II. Pledge of Allegiance**

### **III. Roll Call**

Mrs. Arendt\_\_\_\_ Mr. Curtis\_\_\_\_ Mr. Gilbride\_\_\_\_ Mrs. Hower\_\_\_\_ Mrs. Kitson\_\_\_\_ Mrs. Laski\_\_\_\_ Mrs. Mack\_\_\_\_ Mr. Suchocki\_\_\_\_ Mr. Virost\_\_\_\_

### **IV. PRESIDENT'S REPORT**

\* OSBA 2017 Capital Conference Nov. 12-14 in Columbus at the Greater Columbus Convention Center

\* OACTS Annual Breakfast - *Tuesday, Nov. 14, 2017* (OSBA Capital Conference)

### **V. SUPERINTENDENT'S REPORT**

\* Ohio ACTE Conference Recap

\* Opening Day Staff Meeting - August 21, 2017

\* Exercise Science Sports Medicine Program Update

\* Secondary Student Fees

\* Student Handbook

\* News Flash

### **VI. COMMITTEE REPORTS**

\* Legislative Liaison, Mark Curtis, Chairperson

## VII. APPROVAL OF MINUTES

- \* Regular Meeting of June 22, 2017
- \* Special Meeting of July 29, 2017
- \* Special Meeting of August 16, 2017

- ROLL CALL: Mrs. Arendt\_\_\_\_ Mr. Curtis\_\_\_\_ Mr. Gilbride\_\_\_\_  
Mrs. Hower\_\_\_\_ Mrs. Kitson\_\_\_\_ Mrs. Laski\_\_\_\_ Mrs. Mack\_\_\_\_  
Mr. Suchocki\_\_\_\_ Mr. Virost\_\_\_\_

Move: Gary Suchocki Second: Mark Curtis Status: Passed

Yes: Mark Curtis, Kathleen Mack, Lynne Laski, James Virost,  
Claudia Hower, James Gilbride, Gary Suchocki, Jacquelyn Arendt

## VIII. COMMENTS FROM THE PUBLIC

The Board values and encourages public comment on education issues. Anyone having an interest in actions of the Board may participate during the open forum portion of the meeting. If possible, please identify yourself, prior to the meeting, to the Board President or Superintendent. Should your comments include a question, it may not be possible to provide you with the information you request at the meeting.

The speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints about school personnel or other persons at a public session. Other channels provide for Board consideration of complaints involving individuals.

Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address and group affiliation, if and when appropriate.

Each statement made by a participant shall be limited to five (5) minutes duration.

## IX. FINANCES

Resolution #2017-8 34 Routine Items recommended (may be handled as one motion). Moved to accept all of the following routine financial items, as recommended by the Treasurer.

- Treasurer's Report:

Acceptance of the Financial Report for the months of June and July 2017.

**2017-8 34 (1)**

- Advances and Transfers to Various Funds:

Authorize the Treasurer to make advances and transfers as listed in attachment.

**2017-8 34 (2)**

- Approve Appropriation Modifications:

Approve the following Appropriation Modifications:

Fund 012: Increase from \$1,660,205.00 to \$1,748,205.00

Fund 524: Increase from \$360,691.00 to \$388,109.44

Change Funds for 2017-18 School Year:

- \* Cafeteria.....\$300
- \* High School Cosmetology.....\$50
- \* Valley Inn.....\$100
- \* Parking Permits.....\$75
- \* Treasurer's Office.....\$480

**2017-8 34 (3)**

- ROLL CALL: Mr. Curtis \_\_\_\_\_ Mr. Gilbride \_\_\_\_\_ Mrs. Hower \_\_\_\_\_  
Mrs. Kitson \_\_\_\_\_ Mrs. Laski \_\_\_\_\_ Mrs. Mack \_\_\_\_\_ Mr.  
Suchocki \_\_\_\_\_ Mr. Virost \_\_\_\_\_ Mrs. Arendt \_\_\_\_\_

Move: Mark Curtis Second: James Gilbride Status: Passed

Yes: Mark Curtis, Kathleen Mack, Lynne Laski, James Virost, Claudia Hower, James Gilbride, Gary Suchocki, Jacquelyn Arendt

**X. NEW BUSINESS - Personnel**

Resolution #2017-8 35 Personnel Items Recommended: Accept all of the following administrative, certified and classified personnel recommendations, conditioned on statutes of the state as revised and consolidated into general provisions, titles, chapters and sections including all bills passed and filed contained in the Ohio Revised Code, as recommended by the Superintendent.

The following personnel items may be handled as one motion:

**A. CERTIFICATED**

- Resident Educator Program:

Per Article 12 "Additional Compensation, H. Resident Educator" approve the following as Lead Instructors for the 2017-18 school year to be paid by authorized time sheet at the rate of \$27.61 per

hour reimbursed up to 15 hours.

- \* Angela Nonno
- \* Melissa Munro
- \* Tim Moore
- \* Diane Ellis

**2017-8 35 (1)**

- Resident Educator Program:

Per Article 12 "Additional Compensation, H. Resident Educator" approve the following as Resident Educators for the 2017-18 school year to be paid by authorized time sheet at the rate of \$27.61 per hour reimbursed up to 8 hours.

- \* Patrick Ruebensaal
- \* Laurie Robusto
- \* Kim Morton
- \* Erik Ward

**2017-8 35 (2)**

- Resident Educator Program Coordinator:

Per Article 12 "Additional Compensation, H. Resident Educator" approve John Spano as the Program Coordinator for the Resident Educator Summative Assessment (RESA) program for the 2017-18 school year to be paid by authorized time sheet at the rate of \$27.61 per hour reimbursed up to 30 hours.

**2017-8 35 (3)**

- Adult Education Instructors' List 2017-18 School Year:

Approve the addition of the following instructors to the part-time Adult Education Instructors' List for the 2017-18 school year:

- \* Liam Guiney
- \* Michelle Becker
- \* Brittney Kight
- \* Karen Urig
- \* Christine Biggers
- \* Tom Farruggia
- \* Anna Weisend
- \* Mary Kelly

**2017-8 35 (4)**

- High School Substitute Teachers' List 2017-18 School Year:

Approve Dan Hughes and Laura DeSantis to the 2017-18 High

School Substitute Teachers' List as assigned and approved.

**2017-8 35 (5)**

**B. CLASSIFIED**

- Amend Resolution #2017-6 29 (5):

Amend Resolution #2017-6 29 (5) "Retirement of Sandra Soroka, Payroll/Treasurer's Assistant" by changing the effective date of retirement from September 30, 2017 to December 31, 2017.

**2017-8 35 (6)**

- Employment:

Per Resolution #2017-4 21 (24), approve the employment of Kim Schoeffler as Educational Aide, effective August 23, 2017 through June 30, 2018, on a one year, limited contract for 180 days at Educational Aide, Step 0, per the agreement between the Cuyahoga Valley Career Center Board of Education and the Ohio Association of Public School Employees (OAPSE).

**2017-8 35 (7)**

- Employment:

Per Resolution #2017-4 21 (22), approve the employment of William Sparks as Educational Aide, effective August 23, 2017 through June 30, 2018, on a one year, limited contract for 180 days at Educational Aide, Step 0, per the agreement between the Cuyahoga Valley Career Center Board of Education and the Ohio Association of Public School Employees (OAPSE).

**2017-8 35 (8)**

**C. CAREER DEVELOPMENT**

- Exploration Assistants:

Approve part-time employment of up to six Exploration Assistants for the purpose of assisting with the 8th and 10th grade Career Exploration Programs at CVCC during the 2017-18 school year at the rate of \$15.00 per hour. Total amount for all Exploration Assistants not to exceed \$8,000.

**2017-8 35 (9)**

- ROLL CALL: Mr. Gilbride \_\_\_\_\_ Mrs. Hower \_\_\_\_\_ Mrs. Kitson \_\_\_\_\_  
Mrs. Laski \_\_\_\_\_ Mrs. Mack \_\_\_\_\_ Mr. Suchocki \_\_\_\_\_ Mr. Virost \_\_\_\_\_  
Mrs. Arendt \_\_\_\_\_ Mr. Curtis \_\_\_\_\_

Move: Claudia Hower Second: Jacquelyn Arendt Status: Passed

Yes: Mark Curtis, Kathleen Mack, Lynne Laski, James Virost,  
Claudia Hower, James Gilbride, Gary Suchocki, Jacquelyn Arendt

**XI. NEW BUSINESS - Non-personnel**

Resolution #2017-8 36 Other Items Recommended (may be handled as one motion).

Moved to accept all of the other following items, as recommended by the Superintendent.

- Disposal of Inventory Items:

Approve the disposal of varied inventory items as listed.

**2017-8 36 (1)**

- Donations:

Accept donations per Resolution #1976-167 as listed:

**2017-8 36 (2)**

- Ohio Schools Council:

Approve renewal of the following Ohio Schools Council Programs for the 2017-2018 school year:

\* eVAS (Electronic Vendor Audit System): \$2,665.00

\* Annual Membership: \$350.00

**2017-8 36 (3)**

- Membership in Hospital Purchasing Service:

Approve membership in the Hospital Purchasing Service (HPS) for the 2017-18 school year.

**2017-8 36 (4)**

- Capital Conference:

Approve Superintendent and Board members, as appropriate, to attend the Ohio School Boards Association Capital Conference in Columbus, Ohio from Nov. 12 through 14, 2017.

**2017-8 36 (5)**

- Out-of-District/Overnight Trip:

Approve an out-of-state trip for Rick Pinkava, Engineering Instructor, to attend Project Lead the Way (PLTW) Summit 2017 in Orlando, FL, October 22-25, 2017.

**2017-8 36 (6)**

- Out-of-District/Overnight Trip:

Approve an out-of-state trip for Susan Kelley to attend the Financial Student Aid Administrators National Conference in Orlando, FL, November 28-December 1, 2017.

**2017-8 36 (7)**

- Out-of-District/Overnight Trip:

Approve the out-of-state trips for Marcy Trew, Adult Education Director, to attend:

\* COE Conference in Las Vegas, NV, November 8-10, 2017

\* ACTE Best Practices Conference in Albuquerque, NM, September 26-29, 2017

\* ACTE National Policy Seminar in Washington, DC, March 4-7, 2018

**2017-8 36 (8)**

- Out-of-District/Overnight Trip:

Approve the out-of-state trip for Dave Mangas, Superintendent, to attend:

\* ACTE National Policy Seminar in Washington, DC, March 4-7, 2018

**2017-8 36 (9)**

- SMART Consortium:

Approve renewal of membership in the SMART Consortium for the 2017-18 school year at a cost of \$2,000. The cost of this membership is covered in full by the High Schools That Work Grant.

**2017-8 36 (10)**

- Authorize to Pay Brecksville-Broadview Hts. Police Officers.

Authorize payment of Brecksville-Broadview Hts. police officers during the 2017-18 school year as needed.

**2017-8 36 (11)**

- Authorize Funds for Career Technical Education (CTE) Partnership:

Authorize CVCC providing funding for \$30,000 for each associate district for FY18. Funds will support Career and Technical



Education through activities/projects agreed to by the CVCC superintendent and associate district superintendents as listed in attachment.

**2017-8 36 (12)**

- Approve Contract for School Emergency and Safety Plan Services:

Approve Contract for School Emergency and Safety Plan Services at a cost of \$150.00 from August 1, 2017 through July 31, 2018.

**2017-8 36 (13)**

- Approve Agreement with Kent State University:

Approve the Telemedicine Unit User Agreement with Kent State University.

**2017-8 36 (14)**

- Superintendent's Membership:

Approve memberships for the Superintendent for the current Fiscal Year as listed.

**2017-8 36 (15)**

- Approve Strategic Plan Consultant:

Approve KWALLA Consulting LLC as Cuyahoga Valley Career Center's strategic plan consultant for the 2017 - 2018 school year, not to exceed \$19,500.00

**2017-8 36 (16)**

- ROLL CALL: Mr. Gilbride\_\_\_\_ Mrs. Hower\_\_\_\_ Mrs. Kitson\_\_\_\_  
Mrs. Laski\_\_\_\_ Mrs. Mack\_\_\_\_ Mr. Suchocki\_\_\_\_ Mr. Virost\_\_\_\_  
Mrs. Arendt\_\_\_\_ Mr. Curtis\_\_\_\_

Move: Mark Curtis Second: Gary Suchocki Status: Passed

Yes: Mark Curtis, Kathleen Mack, Lynne Laski, James Virost, Claudia Hower, James Gilbride, Gary Suchocki, Jacquelyn Arendt

**XII. MOTION TO GO TO EXECUTIVE SESSION:**

For the purpose of discussing the "employment, promotion, or compensation of a public employee."

**7:46 p.m.**

- ROLL CALL: Mrs. Hower\_\_\_\_ Mrs. Kitson\_\_\_\_ Mrs. Laski\_\_\_\_

Mrs. Mack \_\_\_\_\_ Mr. Suchocki \_\_\_\_\_ Mr. Virost \_\_\_\_\_ Mrs.  
Arendt \_\_\_\_\_ Mr. Curtis \_\_\_\_\_ Mr. Gilbride \_\_\_\_\_

Move: Gary Suchocki Second: Mark Curtis Status: Passed

Yes: Mark Curtis, Kathleen Mack, Lynne Laski, James Virost,  
Claudia Hower, James Gilbride, Gary Suchocki, Jacquelyn Arendt

**XIII. CALL TO ORDER FOLLOWING EXECUTIVE SESSION:**

**8:10 p.m.**

- ROLL CALL: Mrs. Kitson \_\_\_\_\_ Mrs. Laski \_\_\_\_\_ Mrs. Mack \_\_\_\_\_ Mr.  
Suchocki \_\_\_\_\_ Mr. Virost \_\_\_\_\_ Mrs. Arendt \_\_\_\_\_ Mr. Curtis \_\_\_\_\_ Mr.  
Gilbride \_\_\_\_\_ Mrs. Hower \_\_\_\_\_

Move: James Gilbride Second: Jacquelyn Arendt Status: Passed

Yes: Mark Curtis, Kathleen Mack, Lynne Laski, James Virost,  
Claudia Hower, James Gilbride, Gary Suchocki, Jacquelyn Arendt

**XIV. ADJOURN**

**8:11 p.m.**


- ROLL CALL: Mrs. Laski \_\_\_\_\_ Mrs. Mack \_\_\_\_\_ Mr. Suchocki \_\_\_\_\_  
Mr. Virost \_\_\_\_\_ Mrs. Arendt \_\_\_\_\_ Mr. Curtis \_\_\_\_\_ Mr.  
Gilbride \_\_\_\_\_ Mrs. Hower \_\_\_\_\_ Mrs. Kitson \_\_\_\_\_

Move: Lynne Laski Second: Jacquelyn Arendt Status: Passed

Yes: Mark Curtis, Kathleen Mack, Lynne Laski, James Virost,  
Claudia Hower, James Gilbride, Gary Suchocki, Jacquelyn Arendt

Next meeting: Thursday, Sept. 21, 2017 at 6:30 PM in  
Conference Room A.

\*APPROVED: 

\*ATTESTED: 

\*DATE: 11-2-17