

**MINUTES OF THE REGULAR MEETING
CUYAHOGA VALLEY CAREER CENTER
BOARD OF EDUCATION
Thursday, October 24, 2013 – 7:00 p.m.**

The meeting was called to order with the Pledge of Allegiance to the flag.

The following members answered roll call: Mrs. Dolezal, Mrs. Hower, Mr. Kelley, Dr. Kenzig, Mrs. Kitson, Mrs. Klingenberg, Mrs. Laski, Mrs. Mack, and Mr. Shebeck.

SUPERINTENDENT'S REPORT

- ★ Newsflash
- ★ Straight A Grant Update
- ★ MOU for JVSD Board Governance

Moved by Mrs. Klingenberg, seconded by Mrs. Hower, approved the minutes of the following board of education meetings as presented by the Treasurer:

- ★ Special Board Meeting of September 14, 2013
- ★ Regular Meeting of September 26, 2013
- ★ Work Session of October 3, 2013

Roll Call: Ayes: Mrs. Dolezal, Mrs. Hower, Mr. Kelley, Dr. Kenzig, Mrs. Kitson,
Mrs. Klingenberg, Mrs. Laski, Mrs. Mack and Mr. Shebeck
Noes: None. **Motion Carried**

During the open forum portion of the meeting, Jim Vorost, Nordonia Schools Board of Education Member was introduced.

Moved by Mr. Kelley and seconded by Mrs. Kitson, recessed to executive session at 8:04 p.m. for the purpose of discussing the "employment, promotion, or compensation of public employees."

At 9:40 p.m. when the board reconvened regular session, the following board members answered roll call: Mrs. Dolezal, Mrs. Hower, Mr. Kelley, Dr. Kenzig, Mrs. Kitson, Mrs. Laski, and Mrs. Mack. Mrs. Klingenberg and Mr. Shebeck were absent.

Moved by Dr. Kenzig and seconded by Mrs. Mack to appoint Mrs. Dolezal as president Pro-Tempore in the absence of both the board president and vice-president.

Roll Call: Ayes: Mrs. Dolezal, Mrs. Hower, Mr. Kelley, Dr. Kenzig,
Mrs. Kitson, Mrs. Laski, and Mrs. Mack
Noes: None. **Motion Carried**

RESOLUTION NO. 2013-74 ROUTINE ITEMS

Moved by Mrs. Mack and seconded by Mrs. Kitson, accepted all of the following routine financial items, as recommended by the Treasurer and handled as one motion.

Resolution No. 74(1) Treasurer's Report

Financial Report for September 2013: Accepted the Financial Report for the month of September 2013, as presented.

Resolution No. 74(2) Five Year Forecast

Five Year Forecast: Approved the five-year forecast as recommended by the Treasurer. (Exhibit 1)

Resolution No. 74(3) Permanent Appropriations FY14

Appropriations Modifications: Adopted the revised permanent appropriation resolution as presented for fiscal year 2014. (Exhibit 2)

Resolution No. 74(4) Grant Acceptance

State and Federal Grants: Approved the acceptance/participation in the following state and federal grants:

| <u>Grant Name</u> | | <u>Amount</u> |
|--------------------------|--------------|---------------------|
| Carl Perkins -- Adult | 524-9024 | \$ 99,490.99 |
| Carl Perkins – Secondary | 524-9014 | 298,713.75 |
| High Schools That Work | 461-9014 | 4,000.00 |
| Health Informatics | 499-9011 | 5,000.00 |
| Title IIA | 590-9014 | <u>1,881.62</u> |
| | Total | \$409,086.36 |

Resolution No. 74(5) Tax Settlement Advances Requests

Tax Settlement Advances: Authorized a request to the Auditors of Cuyahoga and Summit counties to draw their warrants, and the Treasurers of said counties by and hereby are requested to pay to the Treasurer of the Board, from time-to-time on request of the Treasurer, any money in the County Treasuries to the account of this Board and lawfully applicable to the purpose of the calendar year 2014.

Roll Call: Ayes: Mrs. Dolezal, Mrs. Hower, Mr. Kelley, Dr. Kenzig,
Mrs. Kitson, Mrs. Laski, and Mrs. Mack
Noes: None. **Motion Carried**

RESOLUTION NO. 2013-75 NEW BUSINESS

Moved by Mr. Kelley and seconded by Dr. Kenzig, accepted all of the following administrative, certified and classified personnel recommendations, conditioned on statutes of the state as revised and consolidated into general provisions, titles, chapters and sections including all bills passed and filed contained in the Ohio Revised Code, as recommended by the Superintendent, and handled as one motion.

ADMINISTRATIVE SUPPORT

Resolution No. 75(1) Cuyahoga County ESC Agreement Renewal

Special Needs Administrator from Cuyahoga County ESC: Per Resolution #2013-27(4) authorized the superintendent to renew the agreement with the Cuyahoga County Educational Service Center to provide a Special Needs Administrator for the 2013-14 school year. **(Exhibit 3)**

CERTIFICATED

Resolution No. 75(2) Professional Growth Days/Out-of-State Trips

Professional Growth Days/Out of State Trips: In accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approved the following staff person(s) for professional growth days and/or out of state trips. Professional growth days are granted outside of the normal working day.

| <u>Staff Member</u> | <u>Professional Growth Days</u> | <u>Meeting Days</u> | <u>Activity</u> |
|----------------------------|--|----------------------------|---|
| Sheri Zakarowsky | | 5 | Serve on the Biology Content Advisory Committee, Columbus, OH, October 28 – November 1, 2013 (Meals – only cost to District.) |
| Irene Ward | 1 | | Northern Ohio Contractors Assoc. Code Change Update, November 16, 2013, CVCC |

CLASSIFIED

Resolution No. 75(3) Addition

Classified Substitutes' List: Approved the addition of Debra Monaco to the Classified Substitutes' List for the 2013-14 school year.

CAREER DEVELOPMENT

Resolution No. 75(4) Resignation

Resignation: Accepted the resignation of Leticia O'Dell, Career Specialist, effective October 3, 2013.

Resolution No. 75(5) Replacement

Replacement: Authorized rescinding the suspension of the continuing contract of Jill Larson (#2013-30 [28]) and recalling her, effective October 7, 2013, for the 2013-14 school year for 888 hours (pro-rated to 733 hours) plus applicable holidays at Career Specialist Step 5+, per the Administrative, Support and Classified Exempt Employees Compensation and Fringe Benefit Policy.

Roll Call: Ayes: Mrs. Dolezal, Mrs. Hower, Mr. Kelley, Dr. Kenzig,
Mrs. Kitson, Mrs. Laski, and Mrs. Mack
Noes: None. **Motion Carried**

RESOLUTION NO. 2013-76 NEW BUSINESS (Continued)

Moved by Mrs. Hower and seconded by Mrs. Laski, accepted all of the following routine items, as recommended by the Superintendent and handled as one motion.

Resolution No. 76(1) Donations

Donations: Accepted donations as per Resolution #1976-167. **(Exhibit 4)**

Resolution No. 76(2) Inventory Item Disposal

Disposal of Inventory Items: Approved the disposal of the following inventory item as listed below.

| <u>Program</u> | <u>Item</u> | <u>Serial No.</u> | <u>Tag No.</u> |
|-----------------|----------------------------------|-------------------|----------------|
| Graphic Imaging | Table Top Thermographing Machine | 2067 | 9841 |

Roll Call: Ayes: Mrs. Dolezal, Mrs. Hower, Mr. Kelley, Dr. Kenzig,
Mrs. Kitson, Mrs. Laski, and Mrs. Mack
Noes: None. **Motion Carried**

OTHER BUSINESS

RESOLUTION NO. 2013-77 COURSE CATALOGS

Moved by Mr. Kelley and seconded by Mrs. Hower, approved the printing of the 2014-15 course catalogs by Master Printing in the amount not to exceed \$35,000 for eight associate high school course catalogs to integrate academic and career and technical education course offerings in each school district. Partially funded by Carl Perkins Secondary Grant.

Roll Call: Ayes: Mrs. Dolezal, Mrs. Hower, Mr. Kelley, Dr. Kenzig,
Mrs. Kitson, Mrs. Laski, and Mrs. Mack
Noes: None. **Motion Carried**

RESOLUTION NO. 2013-78 HEALTH CAREERS PARTNERSHIP

Moved by Dr. Kenzig and second by Mrs. Kitson, approved a partnership agreement between Cuyahoga Valley Career Center for Health Careers Program and the Oaks of Brecksville, to provide clinical site for the Nurse Aide Training and Competency Evaluation Program (NATCEP). **(Exhibit 5)**

Roll Call: Ayes: Mrs. Dolezal, Mrs. Hower, Mr. Kelley, Dr. Kenzig,
Mrs. Kitson, Mrs. Laski, and Mrs. Mack
Noes: None. **Motion Carried**

RESOLUTION NO. 2013-79 OVERNIGHT TRIP

Moved by Dr. Kenzig and seconded by Mr. Kelley, approved Bernadette Bodnar, Al Marcinek and fourteen (14) students to attend the SkillsUSA Fall Leadership Conference November 14-15, 2013 in Columbus, Ohio.

Roll Call: Ayes: Mrs. Dolezal, Mrs. Hower, Mr. Kelley, Dr. Kenzig,
Mrs. Kitson, Mrs. Laski, and Mrs. Mack
Noes: None. Motion Carried

RESOLUTION NO. 2013-80 PROGRAM NAME CHANGE

Moved by Dr. Kenzig and seconded by Mrs. Kitson, authorized the change in program name from Computer Aided Design to Architectural and Mechanical Design for the 2014-15 school year.

Roll Call: Ayes: Mrs. Dolezal, Mrs. Hower, Mr. Kelley, Dr. Kenzig,
Mrs. Kitson, Mrs. Laski, and Mrs. Mack
Noes: None. Motion Carried

Moved by Mr. Kelley and seconded by Mrs. Kitson, adjourned the regular meeting of October 24, 2013 at 9:55 p.m.

Roll Call: Ayes: Mrs. Dolezal, Mrs. Hower, Mr. Kelley, Dr. Kenzig,
Mrs. Kitson, Mrs. Laski, and Mrs. Mack
Noes: None. Motion Carried

APPROVED: _____

ATTESTED: _____

DATE: _____