



CUYAHOGA VALLEY
CAREER CENTER

Cuyahoga Valley Career Center

Job Posting #4308

Job Posting Date: 5/4/2022

Employer Information: Latitude 41 Creative LLC
Contact: Mrs. Cheryl Jeewek
7800 Hub Parkway
Valley View, OH 44125
Phone: (216) 264-4224 **Ext:**
E-mail: info@latitude41creative.com

Main Business: Tradeshows and Events

Job Title: Warehouse/Inventory Specialist

Full/Part-time: Part-Time, Full-Time **Job Hours:** 20-40 hours/week

Job Duties: Client tradeshow-based projects: Pull, pack, and ship, and then refresh/restock to client inventory upon return to our warehouse post-show. Prepare shipping documents using FedEx.com and UPS.com. Track incoming and outgoing packages. Support warehouse team with setup/take down/cleanup of exhibits at our warehouse before they go to tradeshows. Good math skills and good written skills a must. Some experience with Microsoft Office (Outlook, Word, and Excel) helpful.

Compensation: \$14-\$16/hour starting

Special Notes / Additional Information:
Qualified applicants must pass background check and must pass drug screening.

Minimum Age Requirement?

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How to Contact: Email resume

Seeking: High School Student, CVCC Alumni, Adult /Job Seeker

PLEASE APPLY DIRECTLY THROUGH EMPLOYER FOR THIS POSITION