



CUYAHOGA VALLEY
CAREER CENTER

Cuyahoga Valley Career Center

Job Posting #2728

Job Posting Date: 9/15/2020

Employer Information:

| |
|--|
| Cleveland State University Contact: Ms. Andrea Obregon 2121 Euclid Ave Cleveland, Ohio 44115 Phone: 216-687-2158 Ext: E-mail: a.obregon@csuohio.edu |
|--|

Main Business:

| |
|------------------|
| Higher Education |
|------------------|

Job Title: HVAC/Air Quality Technician 3

Full/Part-time: Temporary, Seasonal **Job Hours:** TBD – Must be flexible and have availability for weekends

Job Duties:

| |
|---|
| <ul style="list-style-type: none">● Assumes responsibility for maintaining, installing, repairing and operating HVAC systems and auxiliary systems.● Compiles Information and produces reports and logs.● Assists with fire safety.● Acts as the first responder to all emergencies related to facilities such as water leaks, broken windows, leaky faucets, etc. |
|---|

Compensation: Minimum \$20.44/hour

Special Notes / Additional Information:

Please submit applications via the job link: <https://hrjobs.csuohio.edu/postings/13093>

How to Contact: Apply Online

Seeking:
CVCC Alumni, Adult /Job Seeker

PLEASE APPLY DIRECTLY THROUGH EMPLOYER FOR THIS POSITION

Job Summary Assumes responsibility for maintaining, installing, repairing and operating HVAC systems and auxiliary systems. Compiles Information and produces reports and logs. Assists with fire safety. Acts as the first responder to all emergencies related to facilities such as water leaks, broken windows, leaky faucets, etc.

Minimum Qualifications Completion of a 2 year HVAC program at a technical school and 2 years of commercial HVAC experience or 4 years commercial HVAC experience. Must have working knowledge of hydronic heating systems. Must have a valid Driver's License and establish driver eligibility under the University's Motor Vehicle Policy.

Preferred Qualifications Possession of a 3rd Class Steam Engineers License or equivalent experience.

FTE 1.00

FLSA NonExempt

Position Funding R

Job Category Classified

Does this position require an MVR?

Salary Plan Classified – Non-bargaining

Employee Class C

Job Responsibilities

Description of Job Duty

1. Assumes responsibility for maintaining, installing, repairing and operating HVAC systems and auxiliary systems by performing such activities as: A. Monitoring systems via computer. B. Producing printout logs and trends. C. Overriding and activating duty cycles. D. Making rounds to inspect systems. E. Writing work orders. F. Troubleshooting problems, checking charges and amperage. G. Checking refrigerant systems, humidity controls, hot gas bypasses, defrosting coils, evaporator pressure controls, head pressure controls, high safety controls, motors, compressors, bearings, valves, mixing boxes, dampers, cooling towers, chillers thermostats, steam valves, boilers, strip heaters. H. Balancing air systems. I. Monitoring and maintaining large

units (up to 20 ton). J. Installing large units (e.g., roof top units, split units, multi-zone units). K. Installing large motors (up to 50 hp), mixing boxes, ductwork, electronic and pneumatic controls, boilers (Ohio Special to 125 psi), power panels. L. Calling in skilled trades staff and contractors to make repairs. M. Repairing systems and equipment. N. Directing repairs and installations. O. Monitoring computer printouts. P. Maintaining Olympic size and smaller pools, chlorinates pools, calibrates Strantrol System. Q. Adjusting controls. R. Checking elevators. S. Making emergency repairs. T. Performing preventive maintenance. U. Checking and operating emergency generators. V. Installing, adjusting, and changing sensors for computer monitoring of systems. W. Bringing new systems on line.

Percentage Of Time

70%

Description of Job Duty

2. Compiles information by: A. Checking printouts to interpret trends or troubleshoot problems. B. Preparing incident reports of vandalism, safety, and fire alarms.

Percentage Of Time

15%

Description of Job Duty

3. Assists with fire safety by: A. Resetting fire alarms. B. Evaluating buildings. C. Checking and resetting smoke detectors and heat sensors. D. Performing related tasks as needed. Performs other functionally related duties as assigned.

Percentage Of Time

15%