

**CUYAHOGA VALLEY CAREER CENTER
BOARD OF EDUCATION
Regular Board Meeting – 6:30 p.m.
Thursday, August 15, 2013**

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL: Mrs. Dolezal _____ Mrs. Hower _____ Mr. Kelley _____
Dr. Kenzig _____ Mrs. Kitson _____ Mrs. Klingenberg _____
Mrs. Laski _____ Mrs. Mack _____ Mr. Shebeck _____

IV. PRESIDENT'S REPORT

- ★ Associate Districts' Report:
Nordonia Hills, North Royalton, Revere, Twinsburg

V. SUPERINTENDENT'S REPORT

- ★ OACTS Annual Breakfast – Tuesday, November 12, 2013 – (Capital Conference)
- ★ Update All-Ohio ACTE Conference – July 31-August 2, 2013
- ★ Update Enrollment Analysis
- ★ Newsflash

VI. TREASURER'S REPORT

- ★ Finance Committee
- ★ Health Care Rates

VII. COMMITTEE REPORTS

- ★ Legislative Liaison – Dr. Stephen Kenzig

VIII. APPROVAL OF MINUTES

- ★ July 25, 2013 (**Exhibit 1**)

ROLL CALL: Mrs. Dolezal _____ Mrs. Hower _____ Mr. Kelley _____
Dr. Kenzig _____ Mrs. Kitson _____ Mrs. Klingenberg _____
Mrs. Laski _____ Mrs. Mack _____ Mr. Shebeck _____

IX. COMMENTS FROM THE PUBLIC

The Board values and encourages public comment on educational issues.

Anyone having an interest in actions of the Board may participate during the open forum portion of the meeting. If possible, please identify yourself, prior to the meeting, to the Board President or Superintendent. Should your comments include a question, it may not be possible to provide you with the information you request at the meeting.

The speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints about school personnel or other persons at a public session. Other channels provide for Board consideration of complaints involving individuals.

Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address and group affiliation, if and when appropriate.

Each statement made by a participant shall be limited to five (5) minutes duration.

X. FINANCES

Resolution # Routine Items recommended (may be handled as one motion). Moved to accept all of the following routine financial items, as recommended by the Treasurer.

Treasurer's Report: Acceptance of the Financial Report for the month of July 2013. **(Exhibit 2)**

ROLL CALL: Mrs. Dolezal _____ Mrs. Hower _____ Mr. Kelley _____
Dr. Kenzig _____ Mrs. Kitson _____ Mrs. Klingenberg _____
Mrs. Laski _____ Mrs. Mack _____ Mr. Shebeck _____

XI. NEW BUSINESS

A. Resolution # Personnel Items Recommended: Accept all of the following administrative, certified and classified personnel recommendations, conditioned on statutes of the state as revised and consolidated into general provisions, titles, chapters and sections including all bills passed and filed contained in the Ohio Revised Code, as recommended by the Superintendent.

The following personnel items may be handled as one motion:

ADMINISTRATIVE/SUPPORT

Resignation: Accept the resignation of Rachel Welch, Nursing Instructor at the Cuyahoga Valley Career Center School of Nursing, effective July 31, 2013.

Replacement: Authorize the replacement of a Nursing Instructor at the Cuyahoga Valley Career Center School of Nursing.

CERTIFICATED

Addition – Adult Education Instructors: Approve the addition of Charlene Shugar to the part-time Adult Education Instructors’ List for the 2013-14 school year.

Addition – High School Substitute Teachers’ List: Approve the addition of Tina Durey and Karolyn Tibayan to the High School Substitute Teachers’ List for the 2013-14 school year.

Reemployment of Technology Coordinator: Authorize reemployment of retirant Raymond Koslo as Technology Coordinator, effective August 16, 2013 for the 2013-14 school year, on a one-year, non-renewable contract, for 185 days at Step 0G.

Continue Current Substitute Rate: Approve the current substitute rate for certified positions for the 2013-14 school year to remain at \$90 per day. In order to encourage continuous service to Cuyahoga Valley Career Center, it is recommended that the following practices be continued:

- \$90 per day
- After 30 non-consecutive days in a specific school year, the rate becomes \$100.
- After 60 consecutive days in the same position, or as an administrative assignment to cover a long-term absence, the rate becomes the base salary at Step 0.

In addition to the above, any substitute working for a half-day will be compensated at \$50. (2 half days = 1 non-consecutive day)

New Teacher Orientation Program: Per Article 12 “Additional Compensation, H. New Teacher Orientation Program” approve Josephine Everhart as a Lead Instructor for the 2013-14 school year to be paid by authorized time sheet at the rate of \$26.02 per hour reimbursed at 15 hours.

<u>School Year</u>	<u>Program</u>	<u>Newly Assigned Teacher</u>	<u>Lead Instructor</u>
2013-14	HVAC	Matthew Shoeffler	Josephine Everhart

Entry Year Teacher Program Coordinator: Per Article 12 “Additional Compensation, I. Other Supplementals” approve Josephine Everhart as the Program Coordinator for the Entry Year Teacher program for the 2013-14 school year to be paid by authorized time sheet at the rate of \$31.22 per hour reimbursed at 30 hours.

Amend Resolution # 2013-48(8) Professional Growth/Out-of-State Trips:
Approve amending resolution #2013-48(8) "Professional Growth/Out-of-State Trips" by changing the date of the activity from September 7-9, 2013 to September 7-10, 2013 for Bill Delgado.

CLASSIFIED

Classified Substitutes' List – 2013-14 School Year: Approve the addition of Bonita Romero to the Classified Substitutes' List for the 2013-14 school year.

Employment – Adult Education Proctor: Approve hiring Linda Buck for up to 6 hours per week at a rate of \$22 per hour to be effective July 1, 2013 through June 30, 2014. This contract is funded through Perkins Grant dollars.

ROLL CALL: Mrs. Dolezal _____ Mrs. Hower _____ Mr. Kelley _____
Dr. Kenzig _____ Mrs. Kitson _____ Mrs. Klingenberg _____
Mrs. Laski _____ Mrs. Mack _____ Mr. Shebeck _____

XI. NEW BUSINESS (Continued)

- B. Resolution # Routine Items Recommended (may be handled as one motion). Moved to accept all of the following routine items, as recommended by the Superintendent.

Donations: Accept the following donation as per resolution #1976-167:

<u>From</u>	<u>Item(s)</u>	<u>To</u>
Mr. Tom Postolka 247 Kenwick Dr. Northfield Center, OH 44067	Drafting Table, slide rules, pentagraph, calipers, compass set, pencil pointer and rulers	CAD

Membership in Hospital Purchasing Service: Approve membership in the Hospital Purchasing Service (HPS) for the 2013-14 school year.

CVCC Adult Education Faculty Handbook: Approve the updated CVCC Adult Education Faculty Handbook.

(Handbook is available for review in entirety online.)

ROLL CALL: Mrs. Dolezal _____ Mrs. Hower _____ Mr. Kelley _____
Dr. Kenzig _____ Mrs. Kitson _____ Mrs. Klingenberg _____
Mrs. Laski _____ Mrs. Mack _____ Mr. Shebeck _____

XII. OTHER BUSINESS

- A. Resolution # Capital Conference: Approve Celena Roebuck, Joy Clickenger and Paul Smith attending the Ohio School Boards Association Capital Conference from November 10 through 13, 2013.

ROLL CALL: Mrs. Dolezal _____ Mrs. Hower _____ Mr. Kelley _____
Dr. Kenzig _____ Mrs. Kitson _____ Mrs. Klingenberg _____
Mrs. Laski _____ Mrs. Mack _____ Mr. Shebeck _____

- B. Resolution # Cisco Academy and Training: Approve the Local Cisco Academy Agreement for the period beginning July 1, 2013 and ending June 30, 2014, and a \$3,000 payment to Cuyahoga Community College to provide training. **(Exhibit 3)**

ROLL CALL: Mrs. Dolezal _____ Mrs. Hower _____ Mr. Kelley _____
Dr. Kenzig _____ Mrs. Kitson _____ Mrs. Klingenberg _____
Mrs. Laski _____ Mrs. Mack _____ Mr. Shebeck _____

- XIII. MOTION – RECESS TO EXECUTIVE SESSION – “For the purpose of discussing the “employment, promotion, or compensation of a public employee.”

ROLL CALL: Mrs. Dolezal _____ Mrs. Hower _____ Mr. Kelley _____
Dr. Kenzig _____ Mrs. Kitson _____ Mrs. Klingenberg _____
Mrs. Laski _____ Mrs. Mack _____ Mr. Shebeck _____

XIV. CALL TO ORDER FOLLOWING EXECUTIVE SESSION

ROLL CALL: Mrs. Dolezal _____ Mrs. Hower _____ Mr. Kelley _____
Dr. Kenzig _____ Mrs. Kitson _____ Mrs. Klingenberg _____
Mrs. Laski _____ Mrs. Mack _____ Mr. Shebeck _____

XV. ADJOURN

ROLL CALL: Mrs. Dolezal _____ Mrs. Hower _____ Mr. Kelley _____
Dr. Kenzig _____ Mrs. Kitson _____ Mrs. Klingenberg _____
Mrs. Laski _____ Mrs. Mack _____ Mr. Shebeck _____

NEXT MEETING(S):

REGULAR MEETING
WORK SESSION

THURSDAY, SEPTEMBER 26, 2013 – 6:30 P.M.
THURSDAY, OCTOBER 3, 2013 – 6:00 P.M