

**CUYAHOGA VALLEY CAREER CENTER  
BOARD OF EDUCATION  
Regular Board Meeting – 6:30 p.m.  
Thursday, September 26, 2013**

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL: Mrs. Dolezal \_\_\_\_\_ Mrs. Hower \_\_\_\_\_ Mr. Kelley \_\_\_\_\_  
Dr. Kenzig \_\_\_\_\_ Mrs. Kitson \_\_\_\_\_ Mrs. Klingenberg \_\_\_\_\_  
Mrs. Laski \_\_\_\_\_ Mrs. Mack \_\_\_\_\_ Mr. Shebeck \_\_\_\_\_

IV. PRESIDENT'S REPORT

- ★ Associate Districts' Report  
*Brecksville-Broadview Heights, Cuyahoga Heights, Garfield Heights, Independence*
- ★ Combined Board Dinner Meeting - October 24, 2013 (Cost defrayed by CCG Energy Solutions, Inc.)

V. SUPERINTENDENT'S REPORT

- ★ Introduction of Paul Yuravak, Construction Trades Instructor; Efrain Soto, Auto Body Instructor; Matthew Schoeffler, Heating and Air Conditioning Instructor; Lauren Visnick, Mathematics Instructor – Mike Hall
- ★ Sheila Loeding, Nursing Instructor – Liz Walton
- ★ Enrollment Update (FY14 Board Docs)
- ★ Employer Survey
- ★ OACTS Annual Breakfast – Tuesday, November 12, 2013 (Capital Conference)
- ★ News Flash

VI. COMMITTEE REPORTS

- ★ Legislative Liaison, Dr. Stephen Kenzig

VII. APPROVAL OF MINUTES

- ★ Regular Meeting of August 15, 2013 (**Exhibit 1**)

ROLL CALL: Mrs. Dolezal \_\_\_\_\_ Mrs. Hower \_\_\_\_\_ Mr. Kelley \_\_\_\_\_  
Dr. Kenzig \_\_\_\_\_ Mrs. Kitson \_\_\_\_\_ Mrs. Klingenberg \_\_\_\_\_  
Mrs. Laski \_\_\_\_\_ Mrs. Mack \_\_\_\_\_ Mr. Shebeck \_\_\_\_\_

VIII. COMMENTS FROM THE PUBLIC

*The Board values and encourages public comment on educational issues. Anyone having an interest in actions of the Board may participate during the open forum portion of the meeting. If possible, please identify yourself, prior to the meeting, to the Board President or Superintendent. Should your comments*

*include a question, it may not be possible to provide you with the information you request at the meeting.*

*The speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints about school personnel or other persons at a public session. Other channels provide for Board consideration of complaints involving individuals.*

*Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address and group affiliation, if and when appropriate.*

*Each statement made by a participant shall be limited to five (5) minutes duration.*

IX. FINANCES

Resolution # Routine Items recommended (may be handled as one motion). Moved to accept all of the following routine financial items, as recommended by the Treasurer.

Treasurer's Report: Acceptance of the Financial Report for the month of August 2013. **(Exhibit 2)**

Permanent Appropriations and Revenue Estimates for FY14: Approve permanent appropriations and revenue estimates for FY14. **(Exhibit 3)**

Health Care Insurance Rates: Approve and accept the following monthly health insurance rates as set by the Suburban Health Consortium for the 2013-14 plan year effective October 1, 2013.

		<u>MONTHLY RATES</u>	
<u>Insurance Type</u>		<u>Single</u>	<u>Family</u>
<b>Medical</b>	{ SuperMed Plus	\$492.29	\$1,046.11
	{ Ideal Plan	432.73	919.56
<b>Prescription</b>		105.25	223.68
<b>Dental</b>		28.61	82.97
<b>Vision</b>		8.50	21.28

ROLL CALL: Mrs. Dolezal \_\_\_\_\_ Mrs. Hower \_\_\_\_\_ Mr. Kelley \_\_\_\_\_  
Dr. Kenzig \_\_\_\_\_ Mrs. Kitson \_\_\_\_\_ Mrs. Klingenberg \_\_\_\_\_  
Mrs. Laski \_\_\_\_\_ Mrs. Mack \_\_\_\_\_ Mr. Shebeck \_\_\_\_\_

X. NEW BUSINESS

- A. Resolution # Personnel Items Recommended: Accept all of the following administrative, certified and classified personnel recommendations, conditioned on statutes of the state as revised and consolidated into general provisions, titles, chapters and sections including all bills passed and filed contained in the Ohio Revised Code, as recommended by the Superintendent.

The following personnel items may be handled as one motion:

**ADMINISTRATIVE/SUPPORT**

Resignation/Retirement: Accept the resignation/retirement of Joy Clickenger, Treasurer, effective December 31, 2013.

Employment: Per resolution # 2013-63 (2) authorize full-time employment of Sheila Loeding as Nursing Instructor in the Cuyahoga Valley Career Center Practical Nursing Program, effective October 1, 2013 through July 31, 2014, on a one-year, limited contract for up to 185 days (prorated to 155 days), plus applicable holidays at Teacher/Coordinator, Step 3, per the Administrative, Support and Classified Exempt Employees Compensation and Fringe Benefit Policy.

**CERTIFICATED**

Addition – Adult Education Instructors: Approve the addition of the following to the part-time Adult Education Instructors' List for the 2013-14 school year:

Hilary Mendel	Part-time Nursing Instructor
Gerald Smith	Personal Interest

Addition – Substitute Teachers' List: Approve the addition of the following to the Substitute Teachers' List for the 2013-14 school year:

John Bennett	Kimberly DeSimone
Peter France	Dante Giancola
Gerry Gonda	Lee Hance

Salary Adjustments – Additional College Credits: Approve salary adjustments due to additional college credits. **(Exhibit 4)**

Professional Growth Days/Out-of-State Trips: In accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve the following staff person(s) for

professional growth days and/or out of state trips. Professional growth days are granted outside of the normal working day.

<u>Staff Member</u>	<u>Professional Growth Days</u>	<u>Professional Meeting Days</u>	<u>Activity</u>
Tina DeSantis	1		Ohio Cosmetology Career Teachers' Fall Meeting, Worthington, OH, October 5, 2013
Marilyn Mormile	1		Ohio Cosmetology Career Teachers' Fall Meeting, Worthington, OH, October 5, 2013
Barbara Hummer	1		Annual Ohio ProStart Teachers' Institute Lewis Center, OH, October 6-7, 2013
Bernadette Bodnar	1		College Readiness Series for Families October 15, 2013 (2 hours) – CVCC October 23, 2013 (2 hours) – CVCC November 13, 2013 (2 hours) – CVCC December 11, 2013 (2 hours) - CVCC
Julie Jakubczak	1		SkillsUSA-Ohio Advisor Training/Fall Meeting Deer Creek State Park, October 17-18, 2013
Joe Lamatrice	2		*2013 NHRA Heritage Series, Bakersfield, CA October 18-21, 2013 (The only cost to CVCC will be the Professional Growth – no travel, meals or accommodations.)

\*Denotes Out of State

**CLASSIFIED**

Resignation/Retirement: Accept the resignation/retirement of Vicki East, Administrative Assistant to the Treasurer, effective December 31, 2013.

ROLL CALL: Mrs. Dolezal \_\_\_\_\_ Mrs. Hower \_\_\_\_\_ Mr. Kelley \_\_\_\_\_  
Dr. Kenzig \_\_\_\_\_ Mrs. Kitson \_\_\_\_\_ Mrs. Klingenberg \_\_\_\_\_  
Mrs. Laski \_\_\_\_\_ Mrs. Mack \_\_\_\_\_ Mr. Shebeck \_\_\_\_\_

X. NEW BUSINESS (Continued)

B. Resolution # Routine Items Recommended: (may be handled as one motion). Moved to accept all of the following routine items, as recommended by the Superintendent.

Donations: Accept donations as per resolution #1976-167. **(Exhibit 5)**

Disposal of Inventory Items: Approve the disposal of varied inventory items as listed on **Exhibit 6**.

Associate District Substitute Teacher Costs: Approve reimbursement of up to \$100 per day per substitute teacher for associate district teaching staff, who attend CVCC Guidance Committee tours during the 2013-14 school year.

Associate District Students – Community School: Approve the following Community School students, who reside in Cuyahoga Valley Career Center associate districts, attending programs offered at Cuyahoga Valley Career Center:

<u>New Students</u>	<u>Online School</u>	<u>District of Residence</u>
Patrick Sperry	ECOT	North Royalton
<u>Returning Student</u>	<u>Online School</u>	<u>District of Residence</u>
Matthew Larson	TRECA	Revere
Mark Humenik	OHDELA	Nordonia
Alexandra Adams	ECOT	Twinsburg
Lauren Zipp	OHDELA	Garfield Heights
Samantha Miralia	ECOT	Twinsburg

Electronic Classroom of Tomorrow (ECOT)  
Ohio Distance and Electronic Learning Academy (OHDELA)  
Tri-Rivers Educational Computer Association (TRECA)

OACTS Membership: Approve membership for the superintendent in the Ohio Association of Career and Technical Superintendents for the 2013-14 school year in the amount of \$3,000.

ROLL CALL: Mrs. Dolezal \_\_\_\_\_ Mrs. Hower \_\_\_\_\_ Mr. Kelley \_\_\_\_\_  
Dr. Kenzig \_\_\_\_\_ Mrs. Kitson \_\_\_\_\_ Mrs. Klingenberg \_\_\_\_\_  
Mrs. Laski \_\_\_\_\_ Mrs. Mack \_\_\_\_\_ Mr. Shebeck \_\_\_\_\_

XI. OTHER BUSINESS

- A. Resolution #Overnight Field Trip: Approve a student overnight field trip for Dental Assisting students, instructor and chaperones to attend the Chicago Mid-Winter Dental Convention in Chicago, IL, February 20 through 22, 2014. Cost of the trip will be covered through the Student Activity account funds, with students, instructor and chaperones responsible for any out-of-pocket costs associated with the trip that are not covered by the Student Activity account. The trip is subject to cancellation by the Superintendent dependent upon world events.

ROLL CALL: Mrs. Dolezal \_\_\_\_\_ Mrs. Hower \_\_\_\_\_ Mr. Kelley \_\_\_\_\_  
Dr. Kenzig \_\_\_\_\_ Mrs. Kitson \_\_\_\_\_ Mrs. Klingenberg \_\_\_\_\_  
Mrs. Laski \_\_\_\_\_ Mrs. Mack \_\_\_\_\_ Mr. Shebeck \_\_\_\_\_

- B. Resolution # Overnight Field Trip: Approve a student overnight field trip for Public Health and Safety students, instructor and chaperones to attend the Fire Department Instructor's Conference in Indianapolis, IN, April 10 and 11, 2014. Cost of the trip will be covered through the Student Activity account funds, with students, instructor and chaperones responsible for any out-of-pocket costs associated with the trip that are not covered by the Student Activity account. The trip is subject to cancellation by the Superintendent dependent upon world events.

ROLL CALL: Mrs. Dolezal \_\_\_\_\_ Mrs. Hower \_\_\_\_\_ Mr. Kelley \_\_\_\_\_  
Dr. Kenzig \_\_\_\_\_ Mrs. Kitson \_\_\_\_\_ Mrs. Klingenberg \_\_\_\_\_  
Mrs. Laski \_\_\_\_\_ Mrs. Mack \_\_\_\_\_ Mr. Shebeck \_\_\_\_\_

- C. Resolution # Amend Resolution #2012-93 Administrative, Support and Classified Exempt Policy Revisions: Authorize amending Resolution #2012-93 "Administrative, Support and Classified Exempt Policy Revisions" to include the following changes to the policy:

- 1.) Reinstatement Article 6 Salary and Additional Compensation: Attendance Incentive (only) effective July 1, 2012.
- 2.) Reinstatement Article 8 Retirement Benefits: Retirement Stipend sections to include those who retire on or after July 1, 2012 but on or before June 30, 2015.

ROLL CALL: Mrs. Dolezal \_\_\_\_\_ Mrs. Hower \_\_\_\_\_ Mr. Kelley \_\_\_\_\_  
Dr. Kenzig \_\_\_\_\_ Mrs. Kitson \_\_\_\_\_ Mrs. Klingenberg \_\_\_\_\_  
Mrs. Laski \_\_\_\_\_ Mrs. Mack \_\_\_\_\_ Mr. Shebeck \_\_\_\_\_

- D. Resolution # Student Affiliation and Partnership Renewal Agreement with Southwest General Health Center: Approve renewal of a Partnership Agreement with Southwest General Health Center effective September 2013. Terms set forth in Contractual Agreement between the School of Nursing at Cuyahoga Valley Career Center and the Southwest General Health Center. **(Exhibit 7)**

ROLL CALL: Mrs. Dolezal \_\_\_\_\_ Mrs. Hower \_\_\_\_\_ Mr. Kelley \_\_\_\_\_  
Dr. Kenzig \_\_\_\_\_ Mrs. Kitson \_\_\_\_\_ Mrs. Klingenberg \_\_\_\_\_  
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XII. MOTION – RECESS TO EXECUTIVE SESSION – “For the purpose of discussing the “employment, promotion, or compensation of a public employee.”

ROLL CALL: Mrs. Dolezal \_\_\_\_\_ Mrs. Hower \_\_\_\_\_ Mr. Kelley \_\_\_\_\_  
Dr. Kenzig \_\_\_\_\_ Mrs. Kitson \_\_\_\_\_ Mrs. Klingenberg \_\_\_\_\_  
Mrs. Laski \_\_\_\_\_ Mrs. Mack \_\_\_\_\_ Mr. Shebeck \_\_\_\_\_

XIII. CALL TO ORDER FOLLOWING EXECUTIVE SESSION

ROLL CALL: Mrs. Dolezal \_\_\_\_\_ Mrs. Hower \_\_\_\_\_ Mr. Kelley \_\_\_\_\_  
Dr. Kenzig \_\_\_\_\_ Mrs. Kitson \_\_\_\_\_ Mrs. Klingenberg \_\_\_\_\_  
Mrs. Laski \_\_\_\_\_ Mrs. Mack \_\_\_\_\_ Mr. Shebeck \_\_\_\_\_

XIV. ADJOURN

ROLL CALL: Mrs. Dolezal \_\_\_\_\_ Mrs. Hower \_\_\_\_\_ Mr. Kelley \_\_\_\_\_  
Dr. Kenzig \_\_\_\_\_ Mrs. Kitson \_\_\_\_\_ Mrs. Klingenberg \_\_\_\_\_  
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***NEXT MEETINGS:***

<b>WORK SESSION</b>	<b>THURSDAY, OCTOBER 3, 2013 - 6:00 P.M.</b>
<b>COMBINED BOARD DINNER</b>	<b>THURSDAY, OCTOBER 24, 2013 – 5:30 P.M.</b>
<b>REGULAR MEETING</b>	<b>THURSDAY, OCTOBER 24, 2013 – 7:00 P.M.</b>