



CUYAHOGA VALLEY CAREER CENTER

Serving the school districts of: Brecksville-Broadview Heights • Cuyahoga Heights • Garfield Heights • Independence • Nardon Hills • North Royalton • Revere • Twinsburg

My School Account Registration Instructions

1. Go to www.myschoolaccount.com
2. Click “Create Account” on the top menu bar
3. Fill in the required information on the “Parent Account Sign-Up Page”
4. Choose Cuyahoga Valley Career Center from the “School District” drop down menu
5. Create a User ID and Password
6. Click the “Accept” box, and then click “Signup”
7. An email will be sent to your email address that will contain a “verification code”

After you receive the “verification code” you may begin to add your children’s information. To do this, you will need to:

1. Go to www.myschoolaccount.com and login using your previously created user ID and password
2. Enter the “verification code” to verify your account and email address
3. Begin adding your children’s information according to the guidelines provided. You will need your child’s ID number. For student ID number, please call Tina Klik at 440-746-8323
4. After students are added you will be able to view the lunch account activity and make payments to the student lunch account