



Cuyahoga Valley Career Center Senior Early Placement Guidelines 2021-2022

Release Date	Grade Requirements	Attendance Requirements
January 25, 2022	<ul style="list-style-type: none"> “B” Average for the Year at CVCC Passing all Associate School and/or CVCC Academic Classes required for graduation On track to meet Ohio Graduation Requirements 	9 or Fewer Total absences During the 1 st and 2 nd Years at CVCC
February 22, 2022	<ul style="list-style-type: none"> “B” Average for the Year at CVCC Passing all Associate School and/or CVCC Academic Classes required for graduation On track to meet Ohio Graduation Requirements 	11 or Fewer Total absences During the 1 st and 2 nd Years at CVCC
April 5, 2022 And Later	<ul style="list-style-type: none"> Instructor Recommendation Passing all Associate School and/or CVCC Academic Classes required for graduation On track to meet Ohio Graduation Requirements 	Instructor Recommendation

Eligibility:

- Student must meet grade and attendance requirements, and must also have instructor recommendation to be considered for Early Placement.
- The student shall have satisfactorily completed requirements of his/her technical program as determined by the instructor. The student shall also complete technical program requirements specified by the instructor while on Early Placement.
- The job must be directly related to the technical program.
- If a student qualifies for Early Placement, but does not have a job at the release date, he/she may be released between the above dates if a job is obtained. Students must attend CVCC until a job is obtained; otherwise, absences continue to accrue until student finds a job. Excessive absences will move the Early Placement date to the next major release date.
- The student must attend and maintain passing grades in all classes required for graduation at the associate school and/or in CVCC’s academic classes (including online instruction) to qualify for Early Placement and while on Early Placement.
- The student shall have no financial obligations to CVCC for tools, fees, books, and/or equipment. Students are also urged to check with their associate school counselor regarding outstanding financial obligations that may have a negative effect on his/her ability to graduate.
- CVCC parking passes may be obtained via the Student Parking Permit link on the High School page of the CVCC website.
- Student learners must submit a completed CVCC weekly report form to the student’s instructor each week. This form must be signed by the student’s supervisor verifying hours worked, skills used on the job & performance rating indicated.

Note:

- If student’s work schedule does not cover or exceed the number of class hours missed weekly, the student must return to class to make up the difference.
- Students in the Culinary Arts program will not be eligible for early placement until the March release date at the discretion of the instructor. This allows the needs of the customer services component of the program to be met.
- Cosmetology students may be eligible for early placement at the discretion of the instructor after they have passed the Ohio Board of Cosmetology examination.
- The Engineering Technology, Education Professions and Fire & EMS Academy, programs do not participate in Early Placement.

CVCC reserves the right to remove a student from Early Placement and return the student to his/her CVCC program if conditions warrant. (See the Student Learner Responsibilities section of the Early Placement Agreement.)

Early Placement packets can be obtained from the Job Placement/Career/Community Resource Office (CCR)

WORKS PERMITS CAN BE OBTAINED FROM YOUR HOME SCHOOL