

AGENDA

**Cuyahoga Valley Career Center
Board
June 2017 Board Meeting
Thursday, June 22, 2017, 6:30 pm - 8:00 pm
Conference Room A**



Cuyahoga Valley Career Center prepares youth and adults to enter, compete, advance, and lead in an ever changing world of work, college, and careers.

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

Mr. Curtis____ Mr. Gilbride____ Mrs. Hower____ Mrs. Kitson____ Mrs.
Laski____ Mrs. Mack____ Mr. Suchocki____ Mr. Virost____ Mr.
Wells____

IV. PRESIDENT'S REPORT

* Superintendent Announcement

V. SUPERINTENDENT'S REPORT

- * Summer Camps
- * Building and Facility Rental Report
- * Maintenance/Transportation Agreement with Brecksville-Broadview Heights School District
- * Bullying/Harassment Report, 2nd Semester
- * News Flash

☐ BBHCSD CVCC Shared Services Agreement.pdf

☐ 2016-17 - Bullying Report Second Semester.pdf

☐ 2016-17 Year-End Facility Usage Report.pdf

VI. COMMITTEE REPORTS

- * Building and Grounds, Russ Wells, Chairperson: 4:30 PM, June 22, 2017
- * Legislative Liaison, Mark Curtis, Chairperson

VII. APPROVAL OF MINUTES

- * Regular Meeting of May 25, 2017
- * Special Board Meeting of May 30, 2017
- * Special Meeting of June 15, 2017

☰ May 25 2017 Minutes.pdf

☰ May 30 2017 Minutes.pdf

☰ June 15 2017 Minutes.pdf

- ROLL CALL: Mr. Gilbride____ Mrs. Hower____ Mrs. Kitson____
Mrs. Laski____ Mrs. Mack____ Mr. Suchocki____ Mr. Virost____
Mr. Wells____ Mr. Curtis____

VIII. COMMENTS FROM THE PUBLIC

The Board values and encourages public comment on education issues. Anyone having an interest in actions of the Board may participate during the open forum portion of the meeting. If possible, please identify yourself, prior to the meeting, to the Board President or Superintendent. Should your comments include a question, it may not be possible to provide you with the information you request at the meeting.

The speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints about school personnel or other persons at a public session. Other channels provide for Board consideration of complaints involving individuals.

Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address and group affiliation, if and when appropriate.

Each statement made by a participant shall be limited to five (5) minutes duration.

IX. FINANCES

Resolution # Routine Items recommended (may be handled as one motion). Moved to accept all of the following routine financial items, as recommended by the Treasurer.

- Treasurer's Report:
Acceptance of the Financial Report for the month of May 2017.
☰ Board Financial Report May 2017.pdf
- Advance of Funds:

Authorize the advance of funds in the amount of \$7,000.00 from Fund 001 (General) to Fund 009 (Uniform School Supplies).

- Approve Appropriation Modification:

Approve the following Appropriation Modifications:

Fund 001: Decrease from \$14,269,697.33 to \$14,201,697.33

Fund 018: Increase from \$17,175.62 to \$17,675.62

Fund 019: Increase from \$202.81 to \$2,952.81

- Approve Revised FY17 Appropriations:

Approve the revised appropriation resolution as presented for fiscal year 2017.

☐ Appropriations FY17 approved 062217 unsigned.pdf

- Approve FY18 Appropriations:

Approve the following appropriations for the 2017-18 year.

☐ Appropriations FY18 approved 062217 unsigned.pdf

- ROLL CALL: Mrs. Hower____ Mrs. Kitson____ Mrs. Laski____
Mrs. Mack____ Mr. Suchocki____ Mr. Virost____ Mr. Wells____
Mr. Curtis____ Mr. Gilbride____

X. NEW BUSINESS - Personnel

Resolution # Personnel Items Recommended: Accept all of the following administrative, certified and classified personnel recommendations, conditioned on statutes of the state as revised and consolidated into general provisions, titles, chapters and sections including all bills passed and filed contained in the Ohio Revised Code, as recommended by the Superintendent.

The following personnel items may be handled as one motion:

A. CERTIFICATED

- Adult Education Instructors' List 2017-18 School Year:

Approve the addition of Kitty Still to the part-time Adult Education Instructors' List for the 2017-18 school year.

- Approve Teachers as Resident Educators:

Approve the following teachers for payment as Resident Educators for the 2016-17 school year: Kim Morton, Laurie

Robusto, Patrick Rubensaal, Matt Schoeffler, Victoria Vachon, and Erik Ward.

- Supplemental Contract for Green Team Teaching Staff Members:
Approve a supplemental contract for the following teaching staff members of the Green Team for the 2017-18 school year in the amount of \$200.

Pete Theodore John Spano

- Professional Growth Days/Out of State Trips:
In accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approve the following staff person(s) for professional growth days and/or out of state trips. Professional growth days are granted outside of the normal working day.

☰ BoardPaq Professional Growth June 2017.pdf

B. CLASSIFIED

- Retirement:
Approve the retirement of Sandra Soroka, Payroll/Treasurer's Assistant, effective September 30, 2017.
- Employment:
Per resolution #2017-4 21 (25), approve the employment of Peter France as Educational Aide, effective August 23, 2017 through June 30, 2018, on a one year, limited contract for 180 days, at Educational Aide, Step 2, \$16.28 per hour per the agreement between the Cuyahoga Valley Career Center Board of Education and the Ohio Association of Public School Employees (OAPSE).
- Student Employment:
Approve the employment of the following students to perform summer maintenance/custodial and IT services on an as needed basis at a rate of \$8.15 per hour.
 - * Justin McCrary
 - * Kyle Betliskey
 - * Tyree Haugabrook
 - * Adam Karpowicz
- ROLL CALL: Mrs. Kitson____ Mrs. Laski____ Mrs. Mack____ Mr.

Suchocki _____ Mr. Virost _____ Mr. Wells _____ Mr. Curtis _____ Mr. Gilbride _____ Mrs. Hower _____

XI. NEW BUSINESS - Non-personnel

Resolution # Other Items Recommended (may be handled as one motion).

Moved to accept all of the other following items, as recommended by the Superintendent.

- Disposal of Inventory Items:
Approve the disposal of varied inventory items as listed.
 - ☐ Equip.Disposal-June17.pdf
- Donations:
Accept donations per Resolution #1976-167 as listed:
 - ☐ DONATIONSExhibit June 2017.pdf
- Adult, Tuition, Community School Students Enrolled in High School Programs:
Approve the adult, tuition, and community school students for enrollment in high school programs as listed.
 - ☐ NARS Students for Board Approval 2017-18 6-7-17.pdf
- CVCC Adult Education Handbooks for Career Development Programs:
Approve the revisions to CVCC Adult Education Handbooks for Career Development Programs as follows: Cosmetology, Health Careers, EMT, Industrial Careers, and Nursing.
 - ☐ AE Cosmetology Handbook June 2017.pdf
 - ☐ AE Health Careers Handbook June 2017.pdf
 - ☐ AE EMT Handbook June 2017.pdf
 - ☐ AE Industrial Careers Handbook June 2017.pdf
 - ☐ AE Nursing Handbook June 2017.pdf
- Policies:
Conduct the second reading and adoption of policies reviewed and recommended by the Policy Committee, and as presented at

the May 25, 2017, Board of Education Meeting as recommended by the Superintendent and Executive Director.

Policy # & Topic:

0142 Membership
 2461 Recording of District Meetings Involving Student and/or Parents
 2623 Student Assessment and Academic Intervention Services
 3120.08 Employment of Personnel for Co-Curricular/Extra-Curricular Activities
 3217 Weapons
 3220 Standard-Based Teacher Evaluation
 4217 Weapons
 5111.01 Homeless Students
 5111.03 Children and Youth in Foster Care
 5200 Attendance
 5460 Graduation Requirements
 5610 Removal, Suspension, Expulsion, and Permanent Exclusion of Students
 5630.01 Positive Behavior Intervention and Supports and Limited Use of Restraint and Seclusion
 6320 Purchases
 6325 Procurement-Federal Grants/Funds
 6423 Use of Credit Cards
 7217 Weapons
 8210 School Calendar
 8300 Continuity of Organizational Operations Plan
 8305 Information Security
 8310 Public Records
 8320 Personnel Files
 8330 Student Records
 8340 Letters of Reference
 8452 Automated External Defibrillators (AED)
 8500 Food Services
 8510 Wellness

- Cisco Academy and Training:

Approve the Local Cisco Academy Agreement for the period beginning July 1, 2017 and ending June 30, 2018, and a \$3,500 payment to Cuyahoga Community College to provide training.

☐ FY18 Affiliation Agreement with Cuyahoga Community College.pdf

- **Liability, Property and Fleet Insurance:**

Approve the purchase of liability, property and fleet insurance from Wright Specialty/Catlin Insurance Company for the period beginning July 1, 2017 and ending June 30, 2018.

Liability:

Deductible: \$2,500

General Liability Coverage: \$1 Million per occurrence, \$2 Million aggregate

Sexual Misconduct: \$1 Million per occurrence

Errors and Omission: \$1 Million per occurrence

Blanket Employee Bond Forgery/Computer Fraud - Limit \$500,000

Property:

Blanket Building and Contents: Value \$60,284,884, deductible \$1,000

Inland Marine: \$500 deductible

EDP/AV/Music/Misc. Equip: \$500 deductible

Boiler & Machinery: \$1,000 deductible

Fleet:

\$1 Million combined single limit

\$500 deductible for collision

Garage Keepers: \$100,000 each accident, \$100,000 aggregate

Uninsured Motorist: \$1 Million

Medical Payments: \$5,000

Excess Liability: \$5 Million in addition to each line of coverage

Annual Premium: \$35,987

☰ Cuyahoga JVS Proposal 2017 Summary.pdf

- **Approve Agreement with Cuyahoga County Board of Health:**

Approve agreement to authorize the Cuyahoga County Board of Health to utilize our facility for mass clinics required to conduct disease prevention and control activities. This agreement will remain in effect for a continuing period of time and can be terminated upon 30 days written notice.

☰ CVCC POD MOU 2017 Final Signed 5.25.17.pdf

- **Workforce Development Loan Program:**

Approve Cuyahoga Valley Career Center's Adult Education Program to participate in the Ohio Workforce Development Loan Program.

☰ WDLP Letter June 2017.pdf

- ROLL CALL: Mrs. Laski____ Mrs. Mack____ Mr. Suchocki____
Mr. Virost____ Mr. Wells____ Mr. Curtis____ Mr. Gilbride____
Mrs. Hower____ Mrs. Kitson____

XII. NEW BUSINESS - Other

- Resignation:
Resolution # Approve the resignation of Russel Wells, CVCC Board of Education member representing North Royalton, effective July 1, 2017.
- ROLL CALL: Mrs. Mack____ Mr. Suchocki____ Mr. Virost____ Mr. Wells____ Mr. Curtis____ Mr. Gilbride____ Mrs. Hower____ Mrs. Kitson____ Mrs. Laski____

XIII. MOTION TO GO TO EXECUTIVE SESSION:

For the purpose of discussing the "employment, promotion, or compensation of a public employee."

- ROLL CALL: Mr. Suchocki____ Mr. Virost____ Mr. Wells____ Mr. Curtis____ Mr. Gilbride____ Mrs. Hower____ Mrs. Kitson____ Mrs. Laski____ Mrs. Mack____

XIV. CALL TO ORDER FOLLOWING EXECUTIVE SESSION:

- ROLL CALL: Mr. Virost____ Mr. Wells____ Mr. Curtis____ Mr. Gilbride____ Mrs. Hower____ Mrs. Kitson____ Mrs. Laski____ Mrs. Mack____ Mr. Suchoki____

XV. ADJOURN

- ROLL CALL: Mr. Wells____ Mr. Curtis____ Mr. Gilbride____ Mrs. Hower____ Mrs. Kitson____ Mrs. Laski____ Mrs. Mack____ Mr. Suchoki____ Mr. Virost____
- Next Board of Education Meeting:
* Special Board of Education Meeting - Saturday, July 29, 9:00 AM -12:00 PM, ESC of Cuyahoga County
* Regular Board of Education Meeting - Thursday, August 24, 2017 at 6:30 PM.