

**CUYAHOGA VALLEY CAREER CENTER  
BOARD OF EDUCATION  
Regular Board Meeting  
(Immediately following adjournment of Organizational Meeting)  
Thursday, January 15, 2015  
Conference Room A**

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL: Mr. Curtis \_\_\_\_\_ North Royalton Member \_\_\_\_\_ Mrs. Hower \_\_\_\_\_  
Mrs. Kitson \_\_\_\_\_ Mrs. Laski \_\_\_\_\_ Mr. Mahnic, Jr. \_\_\_\_\_  
Mrs. Mack \_\_\_\_\_ Mr. Shebeck \_\_\_\_\_ Mr. Virost \_\_\_\_\_

IV. PRESIDENT'S REPORT

- ★ Board Appointments/Welcome New Board Member(s)
- Appointment of Ad-Hoc Committee Membership:

**Buildings & Grounds**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Business & Finance**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Curriculum**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Policy**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Evaluation**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

A. Resolution # OSBA Legislative Liaison: Approve appointing \_\_\_\_\_ as the OSBA Legislative Liaison for 2015.

B. Resolution # Appoint Delegate and Alternate – OSBA Annual Meeting: Approve appointing the following as official Delegate and Alternate to the Ohio School Boards Association Annual Business Meeting, according to Article IV, Section b, of the OSBA Constitution.

\_\_\_\_\_  
\_\_\_\_\_ Delegate  
\_\_\_\_\_ Alternate

ROLL CALL: North Royalton Member \_\_\_\_\_ Mrs. Hower \_\_\_\_\_ Mrs. Kitson \_\_\_\_\_  
Mrs. Laski \_\_\_\_\_ Mr. Mahnic, Jr. \_\_\_\_\_ Mrs. Mack \_\_\_\_\_  
Mr. Shebeck \_\_\_\_\_ Mr. Virost \_\_\_\_\_ Mr. Curtis \_\_\_\_\_

- C. Resolution # Tax Incentive Council: Approve Mr. Paul Smith, Treasurer, (Business Manager) as the Board's appointee to attend Tax Incentive Council Meetings. The alternate to the Council will be the designated Cuyahoga Valley Board of Education Member representing the community unless there are two members from that district. In such case, one of the two members shall be appointed the alternate.

ROLL CALL: Mrs. Hower \_\_\_\_\_ Mrs. Kitson \_\_\_\_\_ Mrs. Laski \_\_\_\_\_  
Mr. Mahnic, Jr. \_\_\_\_\_ Mrs. Mack \_\_\_\_\_ Mr. Shebeck \_\_\_\_\_  
Mr. Virost \_\_\_\_\_ Mr. Curtis \_\_\_\_\_ North Royalton Member \_\_\_\_\_

V. SUPERINTENDENT'S REPORT

- ★ Career-Technical Education Week Activities, February 2-6, 2015  
and Advanced Ed Accreditation Report - Michael Hall
- ★ OSBA School Board Recognition
- ★ Pilot On-Line Application Process – Kelli Buccini
- ★ Superintendents' and Middle School Principals' Meeting – CTE – Joe Dannemiller
- ★ News Flash

VI. APPROVAL OF MINUTES

- ★ Regular Meeting of December 11, 2014 (**Exhibit 1**)

ROLL CALL: Mrs. Kitson \_\_\_\_\_ Mrs. Laski \_\_\_\_\_ Mr. Mahnic, Jr. \_\_\_\_\_  
Mrs. Mack \_\_\_\_\_ Mr. Shebeck \_\_\_\_\_ Mr. Virost \_\_\_\_\_  
Mr. Curtis \_\_\_\_\_ North Royalton Member \_\_\_\_\_ Mrs. Hower \_\_\_\_\_

VII. COMMENTS FROM THE PUBLIC

*The Board values and encourages public comment on educational issues.*

*Anyone having an interest in actions of the Board may participate during the open forum portion of the meeting. If possible, please identify yourself, prior to the meeting, to the Board President or Superintendent. Should your comments include a question, it may not be possible to provide you with the information you request at the meeting.*

*The speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints about school personnel or other persons*

*at a public session. Other channels provide for Board consideration of complaints involving individuals.*

*Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address and group affiliation, if and when appropriate.*

*Each statement made by a participant shall be limited to five (5) minutes duration.*

### VIII. FINANCES

- A. Resolution # Budget: Approve adopting the 2015-16 Cuyahoga Valley Career Center Tax Budget and to authorize the Treasurer to sign the Budget, as recommended by the Treasurer. **(Exhibit 2)**
- B. Resolution # Routine Items recommended (may be handled as one motion). Moved to accept all of the following routine financial items, as recommended by the Treasurer.

Treasurer's Report: Acceptance of the Financial Report for the month of December 2014. **(Exhibit 3)**

Education Tax Policy Institute: Approve participation in the Education Tax Policy Institute at the Category II Level of \$1,000.

Term Life Insurance: Approve the purchase of employee term life insurance through Ohio Schools' Council Insurance Program, effective February 1, 2015.

ROLL CALL: Mrs. Laski \_\_\_\_\_ Mr. Mahnic, Jr. \_\_\_\_\_ Mrs. Mack \_\_\_\_\_  
Mr. Shebeck \_\_\_\_\_ Mr. Virost \_\_\_\_\_ Mr. Curtis \_\_\_\_\_  
North Royalton Member \_\_\_\_\_ Mrs. Hower \_\_\_\_\_ Mrs. Kitson \_\_\_\_\_

### IX. NEW BUSINESS

- A. Resolution # Personnel Items Recommended: Accept all of the following administrative, certified and classified personnel recommendations, conditioned on statutes of the state as revised and consolidated into general provisions, titles, chapters and sections including all bills passed and filed contained in the Ohio Revised Code, as recommended by the Superintendent.

The following personnel items may be handled as one motion:

Volunteer Participants: Approve CVCC staff as volunteer participants on our Emergency Medical Staff or Disciplinary Response Teams. **(Exhibit 4)**

**SUPPLEMENTAL**

Supplemental Personnel: The Board approves the Superintendent hiring short-time adult and student help as needed. The Superintendent will present to the Board in June and December a list of all personnel used in this capacity and their employment rate.

**CERTIFICATED**

Addition – Adult Education Instructors: Approve the addition of Remington Phillips (Web Design) and Bernie Van Tilburg (Media Technology) to the part-time Adult Education Instructors' List for the 2014-15 school year.

High School Substitute Teachers' List – 2014-15 School Year: Approve the addition of Thomas Smith to the 2014-15 High School Substitute Teachers' List.

Professional Growth Days/Out of State Trips: In accordance with Article 12 of the Agreement between the District and the Cuyahoga Valley Federation of Teachers, approve staff persons for professional growth days and/or out of state trips. Professional growth days are granted outside of the normal working day.

<u>Staff Member</u>	<u>Professional Growth Days</u>	<u>Professional Meeting Days</u>	<u>Activity</u>
Bernadette Bodnar	1		Annual Cuyahoga County Regional Transition Expo 2015, Notre Dame College, South Euclid, OH, April 18, 2015
Joseph Lamatrice	1		Advanced Automotive Technology Center High School Instructor Workshop, Tri-C, January 19, 2015

Resignation – Long-Term Substitute Teacher: Accept the resignation of Roseann Fatica-Westover, Long-Term Substitute Teacher for the Health Careers program, effective January 2, 2015.

Replacement: Authorize the replacement of a Long-Term Substitute Teacher for the Health Careers program.

Employment: Authorize the employment of Mary Hrouda as the Long-Term Substitute Teacher for the Health Careers program effective January 5, 2015 for the remainder of the 2014-15 school year for up to 99 days at Step 0A of the CVFT Salary Schedule. Health, dental, vision, prescription drug and life insurance benefits will be provided at the same level offered to members of the CVFT, as recommended by the Superintendent. This position is non-renewable.

**CLASSIFIED**

Student Employment: Authorize the Superintendent to hire student help for various temporary work assignments in accordance with state minimum wage guidelines at the rate of \$8.10 per hour effective January 1, 2015.

Classified Substitutes' List – 2014-15 School Year: Approve Lois McNabb and Cynthia Mitchell to the Classified Substitutes' List for the 2014-15 school year.

**CAREER DEVELOPMENT**

Employment – Part Time Career Exploration Assistants: Per resolution #2014-65 (11) approve part-time employment of Ann Marie Williams, Christina Nelson, Nuvia Martin, Cindy Ring, Mary Grace Dimitrijevs, and Kathleen Donovan Onders as the six part-time Career Exploration Assistants at the hourly rate of \$15 per hour for the purpose of assisting with the 8<sup>th</sup> grade Career Exploration visits in spring 2015.

ROLL CALL: Mr. Mahnic, Jr. \_\_\_\_\_ Mrs. Mack \_\_\_\_\_ Mr. Shebeck \_\_\_\_\_  
Mr. Virost \_\_\_\_\_ Mr. Curtis \_\_\_\_\_ North Royalton Member \_\_\_\_\_  
Mrs. Hower \_\_\_\_\_ Mrs. Kitson \_\_\_\_\_ Mrs. Laski \_\_\_\_\_

IX. NEW BUSINESS (continued)

B. Resolution # Routine Items Recommended (may be handled as one motion). Moved to accept all of the following routine items, as recommended by the Superintendent.

Donations: Accept donations as per resolution #1976-167. **(Exhibit 5)**

Youth Travel Accident Insurance: Approve renewal of coverage, effective February 1, 2015 through January 31, 2016, in an amount not to exceed \$325 plus any additional cost calculated by using the number of field trip days, the number of students and the appropriate rate as defined in the policy.

Policies: Conduct the second reading and adoption of policies reviewed and recommended by the Policy Committee as presented at the December 11, 2014 Board of Education Meeting and as recommended by the Superintendent.

**Bylaws/Policies**

<b><u>Policy #</u></b>	<b><u>Policy Title</u></b>
1530	Evaluation of Principals and Other Administrators
2210	Curriculum Development
2510	Adoption of Textbooks
2520	Selection of Instructional Materials and Equipment
3220.03	Evaluation of Teachers
5330	Use of Medications
5336	Care of Students with Diabetes
5830	Student Fund-Raising
6144	Investments
6417	Purchasing
7540.02	District Web Page
7540.03	Student Education Technology Acceptable Use and Safety
7540.04	Staff Education Technology Acceptable Use and Safety
8325	Receiving Legal Documents
8330	Student Records
8400	School Safety
8500	Food Services (Approval required by Federal Law for Federal Nutritional Guidelines) -- 8500A
8510	Wellness
8540	Vending Machines
8550	Competitive Food Sales
8660	Incidental Transportation of Students by Private Vehicle

ROLL CALL: Mrs. Mack \_\_\_\_\_ Mr. Shebeck \_\_\_\_\_ Mr. Virost \_\_\_\_\_  
Mr. Curtis \_\_\_\_\_ North Royalton Member \_\_\_\_\_ Mrs. Hower \_\_\_\_\_  
Mrs. Kitson \_\_\_\_\_ Mrs. Laski \_\_\_\_\_ Mr. Mahnic, Jr. \_\_\_\_\_

X. OTHER BUSINESS

A. Out-of-State Trip: Approve an out-of-state trip for Joseph Dannemiller, Executive Director, to attend the ACTE National Policy Seminar in Washington, D.C., March 1 through 4, 2015.

ROLL CALL: Mr. Shebeck \_\_\_\_\_ Mr. Virost \_\_\_\_\_ Mr. Curtis \_\_\_\_\_  
North Royalton Member \_\_\_\_\_ Mrs. Hower \_\_\_\_\_ Mrs. Kitson \_\_\_\_\_  
Mrs. Laski \_\_\_\_\_ Mr. Mahnic, Jr. \_\_\_\_\_ Mrs. Mack \_\_\_\_\_

- B. Delinquent Debt Collection Agreement: Approve CVCC entering into a Delinquent Debt Collection Agreement with the Ohio Attorney General's office. The agreement will be effective upon the date of execution by CVCC and the Ohio Attorney General's office. Debt to be collected includes unpaid tuition, book fees, seat fee and other fees associated with enrollment over \$100.00 that have not been paid.

ROLL CALL: Mr. Virost \_\_\_\_\_ Mr. Curtis \_\_\_\_\_ North Royalton Member \_\_\_\_\_  
Mrs. Hower \_\_\_\_\_ Mrs. Kitson \_\_\_\_\_ Mrs. Laski \_\_\_\_\_  
Mr. Mahnic, Jr. \_\_\_\_\_ Mrs. Mack \_\_\_\_\_ Mr. Shebeck \_\_\_\_\_

XI. ADJOURN

ROLL CALL: Mr. Curtis \_\_\_\_\_ North Royalton Member \_\_\_\_\_ Mrs. Hower \_\_\_\_\_  
Mrs. Kitson \_\_\_\_\_ Mrs. Laski \_\_\_\_\_ Mr. Mahnic, Jr. \_\_\_\_\_  
Mrs. Mack \_\_\_\_\_ Mr. Shebeck \_\_\_\_\_ Mr. Virost \_\_\_\_\_

---

---

**NEXT MEETINGS:**

**SPECIAL MEETING/WORK SESSION: THURSDAY, JANUARY 29, 2015 – 6:00 P.M.  
OR THURSDAY, FEBRUARY 5, 2015 – 6:00 P.M.**

**REGULAR MEETING: THURSDAY, FEBRUARY 26, 2015 – 6:30 P.M.**