

**CUYAHOGA VALLEY CAREER CENTER
BOARD OF EDUCATION
Regular Board Meeting – 6:30 p.m.
Thursday, December 11, 2014
Conference Room A**

**5:45 p.m. Conference Room B
Policy Committee**
*Kathleen Mack
Mark Curtis
Christine Kitson, Chairperson*

**5:45 p.m. Conference Room A
Building and Grounds**
*Lynne Laski
Frank Mahnic, Jr.
Steve Shebeck, Chairperson*

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL: Mr. Curtis _____ Mrs. Dolezal _____ Mrs. Hower _____
Mrs. Kitson _____ Mrs. Laski _____ Mrs. Mack _____
Mr. Mahnic, Jr. _____ Mr. Shebeck _____ Mr. Virost _____

IV. PRESIDENT'S REPORT

- ★ Recap of Capital Conference – November 9-12, 2014
- ★ Tentative Work Sessions for 2015

January 29, 2015	June 11, 2015	October 22, 2015
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- ★ Tentative Board Meeting Dates for 2015

February 26, 2015	June 25, 2015	November 5, 2015 (Combined BOE Dinner)
March 26, 2015	July 23, 2015	December 10, 2015
April 23, 2015	August 27, 2015	January 14, 2016
May 21, 2015	September 24, 2015	
- ★ Organizational Meeting – January 15, 2015 (Orientation for New Board Members at 4:00 p.m. and returning Board Members at 5:45 p.m.)
(January 16, 2015 CVCC tours for new members)

Resolution # Elect President Pro-Tempore: Approve election of _____ to serve as president Pro-Tempore to preside over the January 15, 2015 Organizational Meeting of the Board of Education, until the Board President for 2015 has been determined, as recommended by the Board of Education.

ROLL CALL: Mrs. Dolezal _____ Mrs. Hower _____ Mrs. Kitson _____
Mrs. Laski _____ Mrs. Mack _____ Mr. Mahnic, Jr. _____
Mr. Shebeck _____ Mr. Virost _____ Mr. Curtis _____

V. SUPERINTENDENT'S REPORT

- ★ Board Appreciation and Recognition
- ★ Recognition of Michael Jelus, Maintenance Department Supervisor
- ★ HB 264 Reconciliation Report – Brian Wagner, CCG
- ★ Diane Ellis, Health Careers Instructor – Internationalization High School Career Tech Education Programs in Ohio
- ★ BOE Board Docs Conversion – Ray Koslo
- ★ Recognition of Eagle Scout – Benjamin Puskas, Brecksville-Broadview Hts. (Sales and Service Program)
- ★ CVCC News Flash

NOTE TO OUR GUESTS: The Board will take a short break to greet and congratulate Cuyahoga Valley Career Center Michael Jelus, Maintenance Supervisor, on his forthcoming retirement. Those people not interested in remaining for the business portion of the Board meeting are welcome to leave.

VI. COMMITTEE REPORTS

- ★ Policy, Christine Kitson, Chairperson
- ★ Building and Grounds, Steve Shebeck, Chairperson
- ★ Legislative Liaison, Frank Mahnic, Jr.

Conduct the first reading of the following policies: (no Board action required)

Bylaws/Policies

<u>Policy #</u>	<u>Policy Title</u>
1530	Evaluation of Principals and Other Administrators
2210	Curriculum Development
2510	Adoption of Textbooks
2520	Selection of Instructional Materials and Equipment
3220.03	Evaluation of Teachers
5330	Use of Medications
5336	Care of Students with Diabetes
5830	Student Fund-Raising
6144	Investments
6417	Purchasing
7540.02	District Web Page
7540.03	Student Education Technology Acceptable Use and Safety
7540.04	Staff Education Technology Acceptable Use and Safety
8325	Receiving Legal Documents
8330	Student Records
8400	School Safety
8500	Food Services (Approval required by Federal Law for Federal Nutritional Guidelines) -- 8500A
8510	Wellness
8540	Vending Machines
8550	Competitive Food Sales
8660	Incidental Transportation of Students by Private Vehicle

VII. APPROVAL OF MINUTES

- ★ Regular Meeting of November 6, 2014 (**Exhibit 1**)

ROLL CALL: Mrs. Hower _____ Mrs. Kitson _____ Mrs. Laski _____
Mrs. Mack _____ Mr. Mahnic, Jr. _____ Mr. Shebeck _____
Mr. Virost _____ Mr. Curtis _____ Mrs. Dolezal _____

VIII. COMMENTS FROM THE PUBLIC

The Board values and encourages public comment on educational issues.

Anyone having an interest in actions of the Board may participate during the open forum portion of the meeting. If possible, please identify yourself, prior to the meeting, to the Board President or Superintendent. Should your comments include a question, it may not be possible to provide you with the information you request at the meeting.

The speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints about school personnel or other persons at a public session. Other channels provide for Board consideration of complaints involving individuals.

Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, address and group affiliation, if and when appropriate.

Each statement made by a participant shall be limited to five (5) minutes duration.

IX. FINANCES

Resolution # Routine Items recommended (may be handled as one motion).
Moved to accept the following routine financial item(s), as recommended by the Treasurer.

Treasurer's Report: Acceptance of the Financial Reports for the month of November 2014. (**Exhibit 2**)

OSBA Legal Assistance Fund: Approve renewal of a contract with the OSBA for the Legal Assistance Fund from 1/1/15 to 12/31/15.

ROLL CALL: Mrs. Kitson _____ Mrs. Laski _____ Mrs. Mack _____
Mr. Mahnic, Jr. _____ Mr. Shebeck _____ Mr. Virost _____
Mr. Curtis _____ Mrs. Dolezal _____ Mrs. Hower _____

X. NEW BUSINESS

- A. Resolution # Personnel Items Recommended: Accept all of the following administrative, certified and classified personnel recommendations, conditioned on statutes of the state as revised and consolidated into general provisions, titles, chapters and sections including all bills passed and filed contained in the Ohio Revised Code, as recommended by the Superintendent.

ADMINISTRATIVE/SUPPORT

Replacement: Authorize the replacement of an Assistant Principal.

Mid-term Evaluation: Acknowledge the mid-term assessment of the Superintendent and Treasurer by the Board of Education.

CERTIFICATED

Replacement: Authorize the replacement of a Culinary Arts Instructor.

Replacement: Authorize the replacement of a Hotel and Resorts Instructor.

Replacement: Authorize the replacement of a VoSE Instructor.

Replacement: Authorize the replacement of a Graphic Imaging Technology Instructor.

Replacement: Authorize the replacement of a Health Careers Instructor.

High School Substitute Teachers' List – 2014-15 School Year: Approve Victoria Cross-Cireddu to the High School Substitute Teachers' List for the 2014-15 school year.

CAREER DEVELOPMENT

Summer Camp Counselor Rates: Approve the Summer Camp Counselor rates for 2015 as follows: **Year 1** - \$1,000.00; **Year 2** - \$1,030.00; **Year 3** - \$1,061.00; **Year 4** - \$1,093.00; **Year 5+** - \$1,126.00. Summer camps are funded with the revenue collected from student registration fees less any grants or donations. All camps are subject to enrollments.

Summer Camp Counselors: Approve employment of Summer Camp Counselors for individuals listed for 2015, contingent on enrollment, per approved Summer Camp Counselor Rates. **(Exhibit 3)**

Supplemental/Consulting Contract – Development of Summer Camps: Approve supplemental/consulting contracts not to exceed \$200 per camp for development of 2015 Summer Camps as needed.

Jami Little	Programming
April Sherick	Chef for a Week

Registration Fees – Summer Camps: Approve registration fees as follows for Summer Camps:

Member District Student	\$195.00
Non-Member District Student	\$205.00

These fees will be used to offset the costs of the Summer Camps.

Reduction of Registration Fee – Summer Camps: Approve reduction of Summer Camp registration fee by \$25 for qualifying students who register by March 27, 2015.

Summer Camp Student Volunteers: Approve up to three (3) student junior or senior year volunteers per week per camp subject to counselor criteria and approval. Volunteers may be CVCC students or CVCC district high school students requiring volunteer credit hours from their school.

ROLL CALL: Mrs. Laski _____ Mrs. Mack _____ Mr. Mahnic, Jr. _____
Mr. Shebeck _____ Mr. Virost _____ Mr. Curtis _____
Mrs. Dolezal _____ Mrs. Hower _____ Mrs. Kitson _____

X. NEW BUSINESS (Continued)

B. Resolution # Routine Items Recommended (may be handled as one motion). Moved to accept all of the following routine items, as recommended by the Superintendent.

Donations: Accept donations as per resolution #1976-167. **(Exhibit 4)**

Disposal of Inventory Items: Approve the disposal of varied inventory items as listed on **Exhibit 5**.

Out-of-District/Overnight Trip: Approve an out-of-district/overnight field trip by Barb Hummer, Culinary Arts Instructor, and Culinary Arts students to Columbus, Ohio, to attend the ProStart Management Competition from January 24 to January 26, 2015. Instructor's expenses to be paid in accordance with CVCC Board policy. Student expenses for the trip will be paid through student activity. Trip subject to cancellation by Superintendent dependent upon world events.

ROLL CALL: Mrs. Mack _____ Mr. Mahnic, Jr. _____ Mr. Shebeck _____
Mr. Virost _____ Mr. Curtis _____ Mrs. Dolezal _____
Mrs. Hower _____ Mrs. Kitson _____ Mrs. Laski _____

XI. OTHER BUSINESS

- A. Resolution # Agreement with Middlefield Care Center: Authorize Cuyahoga Valley Career Center Adult Education Nursing Program entering into an affiliation agreement with Middlefield Care Center to provide clinical experience for student practical nurses from December 2014 through December 2016. Contract provisions are listed in **Exhibit 6**.

ROLL CALL: Mr. Mahnic, Jr. _____ Mr. Shebeck _____ Mr. Virost _____
Mr. Curtis _____ Mrs. Dolezal _____ Mrs. Hower _____
Mrs. Kitson _____ Mrs. Laski _____ Mrs. Mack _____

XII. MOTION – RECESS TO EXECUTIVE SESSION:

- 1.) For the purpose of discussing the “employment, promotion, or compensation of a public employee.”
- 2.) For the purpose of “preparing for, conducting or reviewing negotiations or bargaining sessions with employees.”

ROLL CALL: Mr. Shebeck _____ Mr. Virost _____ Mr. Curtis _____
Mrs. Dolezal _____ Mrs. Hower _____ Mrs. Kitson _____
Mrs. Laski _____ Mrs. Mack _____ Mr. Mahnic, Jr. _____

XIII. CALL TO ORDER FOLLOWING EXECUTIVE SESSION

ROLL CALL: Mr. Virost _____ Mr. Curtis _____ Mrs. Dolezal _____
Mrs. Hower _____ Mrs. Kitson _____ Mrs. Laski _____
Mrs. Mack _____ Mr. Mahnic, Jr. _____ Mr. Shebeck _____

XIV. ADJOURN

ROLL CALL: Mr. Curtis _____ Mrs. Dolezal _____ Mrs. Hower _____
Mrs. Kitson _____ Mrs. Laski _____ Mrs. Mack _____
Mr. Mahnic, Jr. _____ Mr. Shebeck _____ Mr. Virost _____

**NEXT MEETING:
ORGANIZATIONAL/REGULAR MEETING – THURSDAY, JANUARY 15, 2015**