

**MINUTES OF THE REGULAR MEETING
CUYAHOGA VALLEY CAREER CENTER
BOARD OF EDUCATION
Thursday, September 26, 2013 – 6:30 p.m.**

The meeting was called to order with the Pledge of Allegiance to the flag.

The following members answered roll call: Mrs. Dolezal, Mrs. Hower, Mr. Kelley, Dr. Kenzig, Mrs. Kitson, Mrs. Laski, Mrs. Mack and Mr. Shebeck. Mrs. Klingenberg was absent.

PRESIDENT'S REPORT

- ★ Associate Districts' Report
Brecksville-Broadview Heights, Cuyahoga Heights, Garfield Heights, Independence
- ★ Combined Board Dinner Meeting - October 24, 2013 (Cost defrayed by CCG Energy Solutions, Inc.)
- ★ Congratulations to Heidi Dolezal for her All Ohio Board Nomination

SUPERINTENDENT'S REPORT

- ★ Introduction of Paul Yuravak, Construction Trades Instructor; Efrain Soto, Auto Body Instructor; Matthew Schoeffler, Heating and Air Conditioning Instructor; Lauren Visnick, Mathematics Instructor – Mike Hall
- ★ Sheila Loeding, Nursing Instructor – Liz Walton
- ★ Enrollment Update (FY14 Board Docs)
- ★ Employer Survey
- ★ OACTS Annual Breakfast – Tuesday, November 12, 2013 (Capital Conference)
- ★ News Flash

COMMITTEE REPORTS

- ★ Legislative Liaison, Dr. Stephen Kenzig

Moved by Mr. Kelley and seconded by Mrs. Kitson, approved the minutes of the regular meeting of August 15, 2013 as presented.

Roll Call: Ayes: Mrs. Dolezal, Mrs. Hower, Mr. Kelley, Dr. Kenzig, Mrs. Kitson,
Mrs. Laski, Mrs. Mack and Mr. Shebeck
Noes: None. **Motion Carried**

During the open forum portion of the meeting there were no comments from the public.

RESOLUTION NO. 2013-67 ROUTINE ITEMS

Moved by Dr. Kenzig and seconded by Mrs. Mack, accepted all of the following routine financial items, as recommended by the Treasurer.

Resolution No. 67(1) August 2013 Financial Report

Treasurer's Report: Accepted the Financial Report for the month of August 2013.

Resolution No. 67(2) FY2014 Permanent Appropriations and Revenue Estimates
Permanent Appropriations and Revenue Estimates for FY14: Approved permanent appropriations and revenue estimates for FY14. **(Exhibit 1)**

Resolution No. 67(3) Health Insurance Rates

Health Care Insurance Rates: Approved and accepted the following monthly health insurance rates as set by the Suburban Health Consortium for the 2013-14 plan year effective October 1, 2013.

		<u>MONTHLY RATES</u>	
<u>Insurance Type</u>		<u>Single</u>	<u>Family</u>
Medical	SuperMed Plus	\$492.29	\$1,046.11
	Ideal Plan	432.73	919.56
Prescription		105.25	223.68
Dental		28.61	82.97
Vision		8.50	21.28

Roll Call: Ayes: Mrs. Dolezal, Mrs. Hower, Mr. Kelley, Dr. Kenzig, Mrs. Kitson, Mrs. Laski, Mrs. Mack and Mr. Shebeck
Noes: None. **Motion Carried**

RESOLUTION NO. 2013-68 NEW BUSINESS

Moved by Mr. Kelley and seconded by Mrs. Dolezal, accepted all of the following administrative, certified and classified personnel recommendations, conditioned on statutes of the state as revised and consolidated into general provisions, titles, chapters and sections including all bills passed and filed contained in the Ohio Revised Code, as recommended by the Superintendent and handled as one motion:

ADMINISTRATIVE/SUPPORT

Resolution No. 68(1) Treasurer's Retirement Resignation

Resignation/Retirement: Accepted the resignation/retirement of Joy Clickenger, Treasurer, effective December 31, 2013.

Resolution No. 68(2) Employment

Employment: Per Resolution # 2013-63(2) authorized full-time employment of Sheila Loeding as Nursing Instructor in the Cuyahoga Valley Career Center Practical Nursing Program, effective October 1, 2013 through July 31, 2014, on a one-year, limited contract for up to 185 days (prorated to 155 days), plus applicable holidays at Teacher/Coordinator, Step 3, per the Administrative, Support and Classified Exempt Employees Compensation and Fringe Benefit Policy.

CERTIFICATED

Resolution No. 68(3) Addition

Addition – Adult Education Instructors: Approved the addition of the following to the part-time Adult Education Instructors' List for the 2013-14 school year:

Hilary Mendel, Part-time Nursing Instructor and Gerald Smith, Personal Interest

Resolution No. 68(4) Addition

Addition – Substitute Teachers’ List: Approved the addition of the following to the Substitute Teachers’ List for the 2013-14 school year:

John Bennett	Gerry Gonda	Dante Giancola
Peter France	Kimberly DeSimone	Lee Hance

Resolution No. 68(5) Salary Adjustments

Salary Adjustments – Additional College Credits: Approved salary adjustments due to additional college credits. (Exhibit 2)

Resolution No. 68(6) Professional Growth Days/Out-of-State Trips

Professional Growth Days/Out-of-State Trips: In accordance with Article 12 of the Agreement between Cuyahoga Valley Career Center and the Cuyahoga Valley Federation of Teachers, approved the following staff person(s) for professional growth days and/or out of state trips. Professional growth days are granted outside of the normal working day.

<u>Staff Member</u>	<u>Professional Growth Days</u>	<u>Professional Meeting Days</u>	<u>Activity</u>
Tina DeSantis	1		Ohio Cosmetology Career Teachers’ Fall Meeting, Worthington, OH, October 5, 2013
Marilyn Mormile	1		Ohio Cosmetology Career Teachers’ Fall Meeting, Worthington, OH, October 5, 2013
Barbara Hummer	1		Annual Ohio ProStart Teachers’ Institute Lewis Center, OH, October 6-7, 2013
Bernadette Bodnar	1		College Readiness Series for Families October 15, 2013 (2 hours) – CVCC October 23, 2013 (2 hours) – CVCC November 13, 2013 (2 hours) – CVCC December 11, 2013 (2 hours) - CVCC
Julie Jakubczak	1		SkillsUSA-Ohio Advisor Training/Fall Meeting Deer Creek State Park, October 17-18, 2013
Joe Lamatrice	2		*2013 NHRA Heritage Series, Bakersfield, CA October 18-21, 2013 (The only cost to CVCC will be the Professional Growth – no travel, meals or accommodations.)

*Denotes Out of State

CLASSIFIED

Resolution No. 68(7) Retirement Resignation

Resignation/Retirement: Accepted the resignation/retirement of Vicki East, Administrative Assistant to the Treasurer, effective December 31, 2013.

Roll Call: Ayes: Mrs. Dolezal, Mrs. Hower, Mr. Kelley, Dr. Kenzig, Mrs. Kitson, Mrs. Laski, Mrs. Mack and Mr. Shebeck
Noes: None. **Motion Carried**

RESOLUTION NO. 2013-69 NEW BUSINESS (Continued)

Moved by Mrs. Hower and seconded by Dr. Kenzig, accepted all of the following routine items, as recommended by the Superintendent (handled as one motion).

Resolution 69(1) Donations

Donations: Accepted listed donations as per Resolution #1976-167:

<u>NAME</u>	<u>PROGRAM</u>	<u>ITEM(S)</u>
Matthew Schoeffler 4526 E. 49 th St. Cuyahoga Heights, OH 44125	Bldg. & Property Maintenance	4 x 8' Landscape Trailer
Cuyahoga Community College 1100 Pleasant Valley Rd. Parma, Ohio 44130	Auto Service Tech	2004 Saturn ION VIN #1G8AW12F34Z143403 (Re-Donation from GM)

The following donations were made to the Perfect Attendance Award Sponsorship 2013-14:

Sohar's All Season Mower Service, Inc. = \$250
Kurtz Brothers, Inc. = \$250

The following donation was made to Cheers for Careers 2013:

GPD Group = \$250

Resolution No. 69(2) Disposal of Inventory Items

Disposal of Inventory Items: Approved the disposal of varied inventory items as listed:

<u>PROGRAM/AREA</u>	<u>ITEM(S)</u>
Job Placement Office	Cabinet, Tag #3998
Graphic Imaging	CP550 Silver Master Plate Unit, Ser #54000-56939; Tag #5100

Resolution No. 69(3) Substitute Teacher Reimbursement

Associate District Substitute Teacher Costs: Approved reimbursement of up to \$100 per day per substitute teacher for associate district teaching staff, who attends CVCC Guidance Committee tours during the 2013-14 school year.

Resolution No. 69(4) Community School Students Approval

Associate District Students – Community School: Approved the following Community School students, who reside in Cuyahoga Valley Career Center associate districts, attending programs offered at Cuyahoga Valley Career Center:

<u>New Students</u>	<u>Online School</u>	<u>District of Residence</u>
Patrick Sperry	ECOT	North Royalton
<u>Returning Student</u>	<u>Online School</u>	<u>District of Residence</u>
Matthew Larson	TRECA	Revere
Mark Humenik	OHDELA	Nordonia
Alexandra Adams	ECOT	Twinsburg
Lauren Zipp	OHDELA	Garfield Heights
Samantha Miralia	ECOT	Twinsburg

Electronic Classroom of Tomorrow (ECOT)
Ohio Distance and Electronic Learning Academy (OHDELA)
Tri-Rivers Educational Computer Association (TRECA)

Resolution No. 69(5) Superintendent's OACTS Membership Approval - \$3000

OACTS Membership: Approved membership for the superintendent in the Ohio Association of Career and Technical Superintendents for the 2013-14 school year in the amount of \$3,000.

Roll Call: Ayes: Mrs. Dolezal, Mrs. Hower, Mr. Kelley, Dr. Kenzig, Mrs. Kitson,
Mrs. Laski, Mrs. Mack and Mr. Shebeck
Noes: None. **Motion Carried**

OTHER BUSINESS

RESOLUTION NO. 2013-70 OVERNIGHT FIELD TRIP

Moved by Dr. Kenzig and seconded by Mrs. Mack, approved a student overnight field trip for Dental Assisting students, instructor and chaperones to attend the Chicago Mid-Winter Dental Convention in Chicago, IL, February 20 through 22, 2014. Cost of the trip will be covered through the Student Activity account funds, with students, instructor and chaperones responsible for any out-of-pocket costs associated with the trip that are not covered by the Student Activity account. The trip is subject to cancellation by the Superintendent dependent upon world events.

Roll Call: Ayes: Mrs. Dolezal, Mrs. Hower, Mr. Kelley, Dr. Kenzig, Mrs. Kitson,
Mrs. Laski, Mrs. Mack and Mr. Shebeck
Noes: None. **Motion Carried**

RESOLUTION NO. 2013-71 OVERNIGHT FIELD TRIP

Moved by Mrs. Laski and seconded by Mr. Kelley, approved a student overnight field trip for Public Health and Safety students, instructor and chaperones to attend the Fire Department Instructor's Conference in Indianapolis, IN, April 10 and 11, 2014. Cost of the trip will be covered through the Student Activity account funds, with students, instructor and chaperones responsible for any out-of-pocket costs associated with the trip that are not covered by the Student Activity account. The trip is subject to cancellation by the Superintendent dependent upon world events.

Roll Call: Ayes: Mrs. Dolezal, Mrs. Hower, Mr. Kelley, Dr. Kenzig, Mrs. Kitson,
Mrs. Laski, Mrs. Mack and Mr. Shebeck
Noes: None. **Motion Carried**

RESOLUTION NO. 2013-72 RESOLUTION 2012-93 AMENDMENT

Moved by Mrs. Laski and seconded by Mrs. Kitson, authorized amending Resolution #2012-93 "Administrative, Support and Classified Exempt Policy Revisions" to include the following changes to the policy:

- 1.) Reinstatement Article 6 Salary and Additional Compensation: Attendance Incentive (only) effective July 1, 2012.
- 2.) Reinstatement Article 8 Retirement Benefits: Retirement Stipend sections to include those who retire on or after July 1, 2012 but on or before June 30, 2015.

Roll Call: Ayes: Mrs. Dolezal, Mrs. Hower, Mr. Kelley, Dr. Kenzig, Mrs. Kitson,
Mrs. Laski, Mrs. Mack and Mr. Shebeck
Noes: None. **Motion Carried**

RESOLUTION NO. 2013-73 PARTNERSHIP/AFFILIATION AGREEMENT RENEWAL

Moved by Mr. Kelley and seconded by Mrs. Laski, approved renewal of a Partnership Agreement with Southwest General Health Center effective September 2013. Terms set forth in Contractual Agreement between the School of Nursing at Cuyahoga Valley Career Center and the Southwest General Health Center. **(Exhibit 3)**

Roll Call: Ayes: Mrs. Dolezal, Mrs. Hower, Mr. Kelley, Dr. Kenzig, Mrs. Kitson,
Mrs. Laski, Mrs. Mack and Mr. Shebeck
Noes: None. **Motion Carried**

Moved by Dr. Kenzig and seconded by Mrs. Hower, recessed to executive session, "For the purpose of discussing the "employment, promotion, or compensation of a public employee" at 7:30 p.m.

Roll Call: Ayes: Mrs. Dolezal, Mrs. Hower, Mr. Kelley, Dr. Kenzig, Mrs. Kitson,
Mrs. Laski, Mrs. Mack and Mr. Shebeck
Noes: None. **Motion Carried**

When the Board reconvened regular session at 8:18 p.m. the following members answered roll call: Mrs. Dolezal, Mrs. Hower, Mr. Kelley, Dr. Kenzig, Mrs. Kitson, Mrs. Laski, Mrs. Mack and Mr. Shebeck. Mrs. Klingenberg was absent.

Moved by Dr. Kenzig and seconded by Mrs. Dolezal, adjourned the regular meeting of September 26, 2013 at 8:19 p.m.

Roll Call: Ayes: Mrs. Dolezal, Mrs. Hower, Mr. Kelley, Dr. Kenzig, Mrs. Kitson,
Mrs. Laski, Mrs. Mack and Mr. Shebeck
Noes: None. **Motion Carried**

APPROVED: _____

ATTESTED: _____

DATE: _____