



CUYAHOGA VALLEY  
CAREER CENTER

## Cuyahoga Valley Career Center

### Job Posting #2029

**Job Posting Date:** 4/5/2019

**Employer Information:** AssuredPartners  
**Contact:** Mr. Scott Wenning  
3900 Kinross Lakes Parkway, Suite #300  
Richfield, Ohio 44286  
**Phone:** 440-333-9000 **Ext:** 6323  
**E-mail:** Scott.Wenning@assuredpartners.com

**Main Business:** Insurance

**Job Title:** Help Desk Specialist

**Full/Part-time:** Part-Time, Full-Time      **Job Hours:** 8:30-5:00 pm M-F (but Flexible)

**Job Duties:** Answering Help Desk tickets, Assisting Systems administrator with projects, Monitoring system resources, Setting up workstations, updating applications and computers, and Data Entry.

**Compensation:** 12\$/hr

**Special Notes / Additional Information:**

**How to Contact:** E-mail resume

**Seeking:**  
High School Student

PLEASE APPLY DIRECTLY THROUGH EMPLOYER FOR THIS POSITION