



CUYAHOGA VALLEY
CAREER CENTER

Cuyahoga Valley Career Center

Job Posting #1948

Job Posting Date: 3/6/2019

Employer Information:

RR Donnelley
Contact: Ms. Shea Bradley
8107 Bavaria Road
Macedonia, Ohio 44056
Phone: 330-389-8480 **Ext:**
E-mail: shea.m.bradley@rrd.com

Main Business:

Printing Company

Job Title: Press Assistant

Full/Part-time: Full-Time

Job Hours: 3rd Shift - 10 pm to 6 am

Job Duties:

Assists Press Operator with press make ready, operating, and maintaining sheet-fed or web offset printing press. This includes inserting packing sheets on plate cylinder to build up plate to printing height, fastening reinforcing bars to offset blankets, and installing plates and blankets on press cylinders, using hand tools and power tools, to achieve pressure required for printing. Adjusts press machine parts, such as feeder and delivery mechanisms, suction grippers, guides, feed wheels, jogging devices, tapes, and cams, using hand tools. Assist in removing and replacing worn rollers and adjusting pressure between rollers of press, using hand tools. Wash blankets and cleans ink and ink distributing rollers and ink fountains, using ink solvent and cleaning mechanism on press. Assist Press Operator by making necessary color or register corrections and/or press adjustments prior to production run to meet and maintain the quality specifications of the work.

Demonstrates commitment to safety and performs job duties in accordance with company safety policies and procedures. Understand job ticket information to determine quantity, special work instructions, and any other special customer requirements. Stage material and supplies needed to run printing job. Assist the operator in press setups and maintain high production efficiencies. Complete required quality inspections and paperwork. Work with peers and other departments to improve quality and performance. Play an active role in the

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maintenance and cleanliness of the assigned press and surrounding area.
Understand department communication systems, schedules, time/attendance
system and job reporting requirements.

Compensation: DOE

Special Notes / Additional Information:

How to Contact: [Apply Online](#)

Seeking:

CVCC Alumni, Adult /Job Seeker

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